



**SURFSIDE BEACH PLANNING & ZONING COMMISSION  
TOWN COUNCIL CHAMBERS  
AUGUST 1, 2017 ♦ 6:00 P.M.**

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48  
49  
50  
51  
52  
53  
54  
55

**1. CALL TO ORDER.** Chairman Abrams called the Planning & Zoning Commission meeting to order at 6:00 p.m. Commission members present: Chairman Abrams, Vice Chairman Seibold, and members Elliott, and Gambino. Members Johnson, Lauer, and Lowery were absent. A quorum was present. Others present: Town Clerk Herrmann and Planning Director Morris.

**2. PLEDGE OF ALLEGIANCE.** Chairman Abrams led the Pledge of Allegiance.

**3. AGENDA APPROVAL.** Ms. Elliott moved to approve the agenda with an amendment to consider subdivision of a lot on 11<sup>th</sup> Avenue South. Ms. Gambino second. All voted in favor. **MOTION CARRIED.**

**4. MINUTES APPROVAL.** Mr. Seibold moved to approve the July 3, 2017 meeting minutes as submitted. Ms. Gambino second. All voted in favor. **MOTION CARRIED.**

**5. PUBLIC COMMENTS- Agenda Items.** There were no comments on agenda items.

**6. DIRECTOR'S REPORT.** Ms. Morris said the department issued 137 permits last month. One survey was approved to combine two lots on Highway 17 North for Plantation Resort. The subcommittee appointed to review the tree ordinance met on Tuesday, July 25<sup>th</sup> to discuss any changes and amendments to the proposed tree ordinance. The subcommittee will request at the next council meeting that the ordinance once again go the planning commission for review before second reading by council.

Chairman Abrams asked if Ms. Morris had any information about Horry County relaxing its overlay ordinance. Ms. Morris said she heard from county staff that first of all the town's ordinance should be more stringent than the county's overlay. The county is still going to propose a change to at least the Highway 501 overlay to relax the requirements. Carolina Forest residents and residents from another subdivision in that area oppose relaxing the overlay ordinances, because it is the main corridor to Myrtle Beach.

**7. DISCUSSION ITEMS.**

**Lot Subdivision at 11<sup>th</sup> Avenue North.** Ms. Morris explained that the planning commission generally does not consider a minor subdivision, and presented a request for Mr. Ronald Crouch to subdivide his property located on 11<sup>th</sup> Avenue North so that an existing barn could be converted into a residential structure. The property has sufficient square footage to allow the division, but the barn is considered an accessory structure and would violate the code that prohibits accessory structures on a property unless there is principle use in place. After much discussion, the commission generally agreed that the request should be granted, and **CONCURRED** to ask Ms. Morris to consult with the attorney to determine in writing whether several specific stipulations could be placed upon any PC approval to subdivide and if they would be enforceable.

**Review and amendment recommendations to Design Overlay District.** At the request of the commission at the last meeting, Ms. Morris gave a slide presentation of the types of the traditional style architecture described in the overlay ordinance. In response to the question of whether metal buildings would have warranties violated if they are required to cover the exterior, nine different metal building companies sent copies of their warranties to us. Each company said that if the façade is done correctly, it will not void the warranty.

As a review, Ms. Morris referred to the slide show and said:

- Building façades and entrances. Other areas and Horry County now allow parapets, because it's the new design
- The metal building is covered with the different materials.

Planning Commission  
August 1, 2017

- The commission has approved having three of the elements listed that include having a color change; a texture change; a material model change
- Canopies or overhangs above the entrances or portico at the entrances
- Roof overhangs above the entrance
- Entry recesses and projections to make the building appear that it is different buildings

Ms. Morris said the commission has not addressed order boxes, menu stands, pickup windows, teller windows or queuing associated with drive-through services. Currently our ordinance states that a menu board or anything similar has to be either on the side or on the rear of the building. She recommended the commission address this in the new ordinance.

The proposed ordinance does not address mechanical equipment that is placed on the ground. It addresses the mechanical equipment on the roof and states it must have coverage so that it cannot be seen from any right-of-way. The current ordinance states that mechanical equipment must be enclosed or covered so it is not visible from any right-of-way even on the ground.

The color scheme is part of the design and development review. The current approved colors were shown to the commission. Ms. Morris explained that similar colors would be approved, as the town was not promoting one paint company over another. Chairman Abrams believed that landscaping was necessary along with painting. During a lengthy discussion of painting costs and the positive impact that a new paint job and some landscaping have, Ms. Gambino asked if the façade grant was available. Ms. Morris said not this year, but it would be requested again next year. Ms. Gambino suggested that the planning commission request the façade grant be instituted, if compliance by every business when the new ordinance is adopted. Ms. Elliott believed that landscaping was vital to improve Highway 17's appearance, which in her opinion, would draw customers to the town's business. Mr. Seibold expressed hesitation although in concept he agreed the town's businesses need improvements. He believed Town Council would hear many remarks from the business owners. The commission **CONCURRED** to use the paint colors currently approved, with a maximum of three (3) colors on any building and that every building should be in compliance with painting and landscaping. Ms. Elliott moved that existing business should comply with the painting and landscaping sections of the overlay ordinance within 12 months of adoption of the overlay ordinance. Ms. Gambino second. Chairman Abrams and Members Elliott and Gambino voted in favor. Member Seibold voted against. **MOTION CARRIED.**

Vertical column size that is appropriate for the design was discussed. The commission **CONCURRED** that should be included in the new ordinance.

Traditional architectural design theme is currently required in our code. Examples of that design were display. The commission **CONCURRED** to use the same design; architectural details, design, and finishes, signage, canopies and railings have to be architecturally appropriate and compatible with one another.

Signage is addressed in another code section. However, signage must be placed within the architectural features, and are not allowed to be placed over a window.

Various design styles were shown from renovations to an old bank that was converted into a doctor's office, and two superstores that were renovated to create government offices; a library; and several retail companies. The properties were now filled with thriving businesses. The overlay designs areas were obvious, because the parking areas included islands and trees.

One particular building was simply repainted and a previously unseen to architectural detail was highlighted with a different color, which was minimal cost. The argument that it cost too much is moot; sometimes it doesn't cost much at all. Major companies actually have multiple designs to meet any municipality's overlay requirement, i.e. Cook Out, Dollar General, and Zaxby's. Contractors can put a façade on the building front that will change the entire appearance. All of the examples shown were metal buildings.

111  
112 Access Management in Horry County is handled by having one point of ingress/egress for two or  
113 more stores with a common parking away from the street. The City of Conway has done this for years. A  
114 single new building design is required to allow another structure to add to the common parking area. This  
115 type design limits traffic on the main road, and allows access to multiple stores through the common parking  
116 areas. This design may not fit exactly into Surfside Beach, but this is being promoted in certain areas.  
117 The overlay states if you have an existing business that would produce more traffic, then you're gonna have  
118 to include that connection to the next-door neighbor or put a stop. The town's buildings are currently on the  
119 back of the property with parking in the front; however, many places in the upstate require the opposite. In  
120 town the easement would be through the front parking. We have to be careful to avoid having a clear way  
121 where vehicles can travel at a high rate of speed like they do behind the Piggly Wiggly. The overlay  
122 recommends traffic calming devices on the interconnected lots, and Ms. Morris agreed.  
123

124 Chairman Abrams said I like everything you just said. In her opinion, the commission should 'go for  
125 broke' in this ordinance, because council is asking the commission to strengthen it. Mr. Seibold agreed with  
126 strengthening the overlay ordinance, but also wanted to be reasonable. Chairman Abrams said people have  
127 whined about the cost of some bushes and some paint. We tried to be gentle about that and nothing  
128 happened. I think some 'arms need to be twisted' on at least that kind of thing. Mr. Seibold and Ms. Morris  
129 agreed. Ms. Elliott asked how this could be enforced, because the town is already built up. She described the  
130 parking at Twins, Tomlinson's, the post office, and Owl O' Rest and further down to Glens Bay Road.  
131 Tomlinson's had to put islands when their parking lot was repaved, which stopped traffic from passing  
132 through. She asked what would make these owners change. Ms. Morris said the ordinance could require  
133 compliance, but it would have to be enforced. We actually have the access from Twins to Owl O' Rest  
134 without getting on the road. The post office put a strip with enough room to have a cargo in and out. We  
135 wanted landscaping all the way up with room for two cars, which is what they did. When they put that  
136 landscaping island in, it slowed down the traffic. For an existing business that meets the criteria set out on  
137 page 1, we would not interrupt their egress; it's already been approved. We would look at their access to  
138 neighboring properties without having to get on the road. If there is access, then they would be required to  
139 allow the access. This would occur when "major change" is made to the property. Mr. Seibold hated cutting  
140 through parking lots, because cars came from all directions. This code encourages that, but the entryways  
141 are not necessarily on the same place. Ms. Morris said the ordinance states it has to be in the same place.  
142 Members shared experiences at the post office and 5<sup>th</sup> Avenue North. A suggestion was made that the post  
143 office mark lanes for entry and exit. Chairman Abrams said plants and paint are low cost, instant  
144 improvements; perhaps the more expensive requirements could be on a reasonable schedule. The current  
145 ordinance has not produced any improvements by many property owners.  
146

147 Ms. Morris asked for clarification about the approvals on page 2. Number 4 is any change of use that  
148 requires additional parking shall bring the entire parking lot into compliance with the overlay. Properties with  
149 access connections that do not meet the requirements shall be brought into compliance, etc. Ms. Morris said  
150 this was addressed on the front page by requiring the property to comply with a change in tenant or use.  
151 After discussion, the commission **CONCURRED** to omit number 4.  
152

153 Mr. Seibold asked who decided and how the formula for level of modification was established. Ms.  
154 Morris said Horry County. She did not know the reasoning, but would find out to report at the next meeting.  
155

156 Ms. Morris referred to page 1, level of modification, and asked if every agreed that change of  
157 ownership; change of tenant, and change of use would require compliance with all of the overlay ordinance  
158 requirements. After discussion, the commission **CONCURRED**.  
159

160 Ms. Morris asked if the commission wanted to include guidelines for porticos, architectural designs,  
161 order boxes, menu stands, pickup windows, services and mechanical on the ground. The current ordinance  
162 requires that pickup windows, order boxes and menu stands must be placed on the side or rear of the  
163 building. After discussion, the Commission **CONCURRED** that should stay in the ordinance. Ms. Gambino  
164 suggested that the glass windows and boxes should stay in good working order, and that it be maintained  
165 properly. Ms. Morris would check the current sign ordinance to determine whether that would fall under that

166 section.

167  
168 Ms. Morris said the current code states that mechanical equipment on the ground should be shielded  
169 from any street or right-of-way, and shall be shielded from the public view through the use of a parapet wall  
170 or other decorative features. This is not in the proposed ordinance. The commission **CONCURRED** that this  
171 should be included in the proposed ordinance.

172  
173 Ms. Morris explained the chart classifications on page one:

174  
175 "Very minor 0% - 9%" requires painting and foundation landscaping within 12 months of adoption of  
176 the overlay ordinance;

177 "Minor 10% - 39%" all exterior walls must adhere to foundation landscaping requirements, and  
178 signage;

179 "Significant 40% - 74%" requires foundation landscaping; exterior walls, and signage;

180 "Major 75% or more" requires compliance with all sections of the overlay ordinance; and

181 "Change of Ownership, change of tenant, or change of use" requires compliance with all sections of  
182 the overlay ordinance.

183  
184 Ms. Gambino believed the town should control colors used when multiple businesses are connected  
185 in a strip mall to ensure the colors blend. Ms. Morris said the ordinance stipulates that a color change is  
186 required so that side-by-side buildings do not have the same color.

187  
188 Ms. Elliot said the goal was to draw business not only to Highway 17 but also to Ocean Boulevard. If  
189 businesses don't comply they should be fined, but nothing outrageous. Ms. Morris said violations of Chapter  
190 17 are a misdemeanor. Chairman Abrams reiterated that asking did not work; it is time to require.

191  
192 Ms. Linda O'Brien, South Ocean Boulevard: I just want to say that all these ideas are beautiful.  
193 They're great. The thing that I'm seeing as a real estate professional is that a lot of these buildings there's  
194 tenants, but there're separate building owners a lot of times. So you have two people or two different parties  
195 in the scenario. Excuse my ignorance, it's my first time here. Have you had meetings in the past when you  
196 invited the tenants and the owners of the buildings to come? Chairman Abrams said yes, we've been all  
197 around that. We sympathize, as I recall what we do we sympathize with the tenants who have an owners to  
198 deal with. What we trying to do is make the owner improve his property. We have absentee owners. Ms.  
199 O'Brien: Many of my friends, they have, they are like, hey, I wish our owner would do that, and it's very  
200 frustrating for you, too. Yes, I would like some kind of credit. You've tried that before and it didn't work out.  
201 Ms. Morris said I don't think the façade grant was advertised very well to the business community. In our  
202 case, we did ask for it this time, and of course, with all the projects that the town has going on they really  
203 can't afford the grant this year. But we are going to ask again next year and it will be 50-50 grant. Ms.  
204 O'Brien: Absolutely, you know, I think that would be something that's well received. If you have to do this,  
205 then there's a certain timeframe. It is a lot of money, like for somebody that might own a building like that  
206 Piggly Wiggly, it could cost \$20,000, \$40,000 to paint a building. Not just \$2,000; you split a \$1,000. It could  
207 be a really big expense. Chairman Abrams said I think what you're hearing since you're relatively new here is  
208 we have tried the please, and the nice, and the gentle. We had some cooperation, and some that are never  
209 going to cooperate; most of them are absentee owners. They don't care what it looks like in this town. I  
210 think the general feeling on the planning commission and probably council is we need to twist some arms a  
211 little bit to get this town cleaned up, and that's what we're trying to do now is tighten up so there is a little  
212 less choice about it. Because obviously, there are some owners who aren't going to do anything, unless  
213 they're forced to. Ms. O'Brien: So just paint and planting landscaping, this would be ... Chairman Abrams  
214 said we're still in the discussion stages, but were not discussing making them remodel their buildings within  
215 a year. We would just like some cosmetic gratification now. Ms. O'Brien: Right, okay. Thank you. Chairman  
216 Abrams explained to Ms. O'Brien that the commission wrote an overlay ordinance 2012 and it was really kind  
217 of tight and might've gotten us a lot farther than we are, but Town Council at the time with a lot of flak from  
218 the business owners backed off and weakened it. So we haven't had as much progress as we might've liked.  
219 Now Town Council with different members is saying we need to step it up, because Horry County is growing.  
220 If you look at both ends of our town, at Garden City, and above us at Highway 544, it is getting real pretty,

221 and we're lagging behind. Now the pendulum has shifted and council is saying tighten it up. We pretty much  
222 intend to do that now, but what will happen when it gets to Town Council we don't know. Ms. O'Brien:  
223 (\*\* *speaking from the audience*) Is there any way that, since you know that you want it to look a certain  
224 way, and you don't want it to look like hodgepodge, even though you have all those colors, it could look  
225 really bad if you put certain colors next to each other. Is there any way you could have somebody already go  
226 and mate the colors so when they're ready to paint those like that would be their color? I think it would be  
227 better than you can pick out a color from here. Chairman Abrams said I think to do that Town Council would  
228 have to establish an appearance board, and unlike Charleston, we don't have one. Ms. Morris said she was  
229 correct. Chairman Abrams said we're not trying to go that far in legislating it. It is my understanding with  
230 that color palette that it's really almost impossible to clash. Ms. Morris said it is. Ms. O'Brien: Awesome.

231  
232 Chairman Abrams said during the last meeting somebody asked why C3 was taken out of the  
233 overlay. Ms. Mary Mabry said it was because of the homes in the C3 district that are businesses. Chairman  
234 Abrams said we have homes in C3 and that makes sense. Thank you so much. I remember now.

235  
236 Chairman Abrams opened discussion on (F) Shipping/receiving areas, utility locations and  
237 dumpsters. Ms. Morris said the proposed section (F) was much better than the current code, and that staff  
238 does not want to have any discretion so application of the code can be consistent. The commission  
239 **CONCURRED to:**

240  
241 Paragraph (1) no changes; and  
242 Paragraph (2) Utility Services should be located underground. (Delete: "when possible. Exceptions  
243 may be made when the Zoning Administrator determines that public safety is at risk if underground utilities  
244 are employed."); and  
245 Paragraph (3) is deleted in its entirety. (Delete: "Elements such as HVAC units, telephone boxes, or  
246 electrical transformers shall be placed as close to the building as feasible."); and  
247 Paragraph (4) no changes; and  
248 Paragraph (4) a. remains the same except the cover shall be at least seven (7') feet in height  
249 (instead of six (6') feet; subject to the public works director's recommendation).

250  
251 The commission discussed Glens Bay Road as the third entrance to the town and possible solutions  
252 to improve the appearance of the backsides of the shopping center buildings. Ms. Morris explained that  
253 under the current code there is no way businesses can be required to enclose their dumpsters. The  
254 commission **CONCURRED** that all dumpster shall be enclosed within one year of adoption of the ordinance.

255  
256 Ms. Elliott asked why students had never painted the electrical boxes. Ms. Morris did not know. Ms.  
257 Gambino knew an art teacher that could coordinate the students, if this project was possible. Mr. Seibold  
258 said permission would have to be given to paint the utility boxes. Ms. Morris said yes; the electric company  
259 would have to be contacted. When I travel for conferences, all of the electrical boxes are painted, so the  
260 utilities do allow it. The painting is allowed under Crime Prevention through Environmental Design (CPTED).  
261 Augusta had graffiti on every one of the boxes. After they were painted six years ago, there has not been a  
262 single incident of graffiti. Ms. Elliott asked Ms. Morris to request a consensus of Town Council at the next  
263 meeting to allow painting the utility boxes, subject to the utility companies giving approval. Then, Ms.  
264 Gambino could get Ms. Morris in touch with the teacher. Ms. Morris said absolutely. Chairman Abrams was  
265 not sure this project should be in the design overlay. (\*\* *several speaking at once.*) Ms. Elliott said no, this is  
266 a separate issue. Ms. Gambino said students would also paint the dumpsters.

267  
268 Chairman Abrams said the discussion through Paragraph (F) was concluded.

269  
270 **10. PUBLIC COMMENTS - General.**

271  
272 Ms. Mary Mabry, 15<sup>th</sup> Avenue North: Thank you for letting me come up and speak. Needless to say  
273 I am here because mainly of overlay. I was so proud when we got it to council before and so disappointed  
274 when we ended up with it. So I'm very happy that you're taken this challenge on again. One thing I like to  
275 bring up is in the landscaping. It might be nice to add the crime prevention landscaping and have our

Planning Commission  
August 1, 2017

276 director go out. Greenville and other towns have that in their ordinance for businesses so that they have a  
277 plan and what to plant so that they are less likely to be drug dealing, and they have a low to the ground;  
278 they have 'em kind of thorny so you don't want to climb in the window. But I got a schooling from [Ms.  
279 Morris] years ago on it, and I always wondered why we didn't put it in our business landscape ordinance.  
280 We got the talent. We've paid for the certification. Let's use it. Not to put any more on you, [Ms. Morris].  
281 But it's a good thing to have, you know, and I really did come up here with just the intention of talking  
282 about the overlay. But I'm gonna say something that I hope you're not offended at. I want you to take back  
283 your committee. It breaks my heart to see that you do not get a second bite of the apple first. We don't  
284 have a good ordinance for planning and zoning. If you look at Georgetown, or if you look at North Myrtle  
285 Beach, if you look at Conway it's in their ordinance that council cannot butcher, shred your recommendation.  
286 They have to send it back to you. We have always done that as policy. That's been our policy as long as I  
287 can remember. Well now that policy is not there anymore. Now there's amendment after amendment. Now I  
288 can understand that you might as a council change some minor things. That, that's not a big deal. I mean,  
289 okay, you don't want palm trees. They do. Ehh, we can live with that. However, what I have a problem with  
290 is that the intent, the spirit of your recommendations are so butchered that they don't even resemble  
291 anything that you sent. You don't have a second chance at the apple. That's the way it's supposed to be. I'm  
292 gonna ask you to consider getting you an attorney. The town must pay for it. You don't have to use one; the  
293 town one. Have him come and discuss that with you and present that ordinance to council. You're not a  
294 ghost committee. You're a state requirement. We're supposed to take your recommendations. When I say  
295 way [sic], I'm talking about the town. You study every angle. You sit up here for months and do that.  
296 Council gets it and reads your recommendation. They don't know, they don't need to know how the sausage  
297 is made. They're supposed to get it. I never once came to planning and zoning when I was on council,  
298 because I had an attorney tell me not to. The reason he told me not to is he just convicted a councilman for  
299 influencing that planning and zoning. And you know, at that time I thought I'd heed his advice, because I  
300 didn't want to be up here shaking my head, which I know my instincts would be to go yeah, yeah, yeah or  
301 no, no, no. So, I never came. I just didn't do it. I think it's wrong. You cannot be a private citizen, stand up  
302 here and tell somebody what you like when you go and vote the next Tuesday. You're not a private citizen.  
303 Once you have the power of a vote, you've lost that. I really want you to remember that you have the right  
304 to executive session, if you want to talk about a personnel issue, or any other issue that council can speak  
305 on. You can do it in executive session. You can have an attorney guide you at any time he has to come to  
306 this meeting, you can have that. You can sit down with him at any time. I want this ordinance changed that  
307 gives you the power that you rightfully deserve and should have. Marrow [sic] to the other municipalities'  
308 and take back your committee. It breaks my heart to see sometimes what happens to your  
309 recommendations. They can have a bite at the apple, but they've got to send it back to you ten times. You  
310 are the ones that look after the entire community. You are the ones that are apolitical. You're not; you don't  
311 care what she wants, he wants, they want up on this dais. You care what's best for the community as a  
312 whole, politics are out of the picture. So when it comes to the council, it comes to council clean, it's free of  
313 politics. It's free of oh, okay, it's not off to council I go, i-o, i-o, i-o [sic:] it's okay. It's okay, here's a clean  
314 bill. It's for everybody, and then we're going to look at it that way. I want that again. I don't want members  
315 of this committee coming up before council and saying I feel like a ghost committee. I feel like we're not  
316 being heard. I don't think you respect the work that we put into this. So I really, really hope that if my heart  
317 is breaking that you know that there are other people in the community that feel the same way I do. That  
318 we feel like your work is valuable. It's important. It's state law, and I want to be respected again. So thank  
319 you for letting me speak.

320  
321 Mr. Ron Ott, 7<sup>th</sup> Avenue North: I'm a taxpayer. I'm a citizen of this town, and I can come to this  
322 meeting. I've never sat out there and influenced any one of you. I've never influenced you outside of here.  
323 But, I did stop the rape of that tree ordinance, because there was something that was being done wrong.  
324 But that's why there are seven council people, and that's what we do. We are a democracy, and if one  
325 person can do things, well, it was stopped and it never got to the second reading. You do get your second  
326 bite of your apple, because I asked at that meeting to immediately bring tree ordinance back to the planning  
327 commission, and it was again a democracy where four councilmembers said no, we're gonna have a  
328 subcommittee. I don't want to bring politics in here. Politics were just brought in here and that's why I'm  
329 standing up. That was total political speech. We don't need to do that and I've never done that here, and I  
330 won't do it ever again. Thank you for your time, and your passion for what you do.

331  
332  
333  
334  
335  
336  
337  
338  
339  
340  
341  
342  
343  
344  
345  
346  
347  
348  
349  
350  
351  
352  
353  
354  
355  
356  
357  
358  
359  
360  
361  
362  
363  
364

**11. COMMISSION COMMENTS.**

Ms. Gambino: I'm just so glad everyone comes out and speaks. That's why we have a wonderful America, and a wonderful little town here that we can make better, no doubt. Thank you.

Ms. Elliott: I thank you all for coming this evening. I really have no other comments to add, but I'm glad they were back on the overlay plan, again, and I'm glad to see that our council is with us for this overlay.

Mr. Seibold: Well, I thank everybody for coming, I certainly appreciate all comments, and we'll continue to work together, and get this done.

Chairman Abrams: I think I've made all the comments I need to make. I think we need to clean this town up and we may have to do it the hard way.

**12. ADJOURNMENT.** Ms. Gambino moved to adjourn at 7:46 p.m. Mr. Seibold second. All voted in favor. **MOTION CARRIED.**

Prepared and submitted by,

---

Debra E. Herrmann, CMC, Town Clerk

Approved: September 5, 2017.

---

Mary Ellen Abrams, Chairman

Clerk's Note: This document constitutes summary minutes of the meeting that was digitally recorded, and not intended to be a complete transcript. Appointments to hear recordings may be made with the town clerk; a free copy of the audio will be given to you provided you bring a flash drive. In accordance with FOIA §30-4-80(E), meeting notice and the agenda were distributed to local media and interested parties via the town's email subscription list. The agenda was posted on the entry door at Town Council Chambers. Meeting notice was also posted on the town website at [www.surfsidebeach.org](http://www.surfsidebeach.org) and the marquee.

