

# **PUBLIC WORKS MONTHLY REPORT**

## **April 2019**

### **SANITATION DIVISION (FTEs – 9)**

**Residential Service** –Eleven (11) Moby carts were delivered. Sanitation supervisor responded to one hundred fifty-eight (158) calls regarding residential services and/or questions about bulk/yard debris pick up.

**Commercial Service** – Service routes continue to be updated based on business needs. Eight (8) accounts required extra pick-ups due to overflow.

**Yard & Bulk Item Debris** – Bulk items are picked up every Monday throughout town. Yard debris is picked up Tuesday through Friday as scheduled. Items/debris must be curbside by 6:00 a.m. on the scheduled collection day. Reminder: Per Ordinance – leaves must be bagged; limbs can be no longer than four feet in length. Baggage yard debris will be picked up in paper bags only, per SWA restrictions.

**Recycling News** –Seven (7) carts have been delivered per owner requests. Two (2) carts were removed.

In April, we collected 494.68 tons of solid waste, 60.35 tons of mixed debris, 121.60 tons of yard debris, and 36.10 tons of recyclables.

### **STREETS & DRAINAGE DIVISION (FTEs –9)**

#### **The Beach –On-going/Special Projects:**

- Crews continue to inspect and maintain drainage ways throughout town for capacity and function.
- Mowing and maintenance continues on Town ditches and Right-of-Ways, including Highway 17.
- Repairs and renovations continue on beach accesses as needed.
- Three (3) reports were sent to Santee Cooper identifying street lights that were not working.
- Twice weekly mosquito spraying continues, Tuesday and Friday, weather permitting.
- Crews are preparing the sites for beach restroom installation at the Pier lot, and 13<sup>th</sup> South lot.
- Beach raking and refuse/recycling services have been put on summer schedules as of May 13<sup>th</sup>.
  
- In April, the Public Works assistant answered 268 incoming calls. 133 of those calls dealt with sanitation questions/concerns; 38 calls dealt with street related issue – street/drainage issues, streetlights, and questions about encroachment permits/driveway inspections, hurricane issues and questions; 9 calls dealt with parks/grounds questions; 40 were internal calls dealing with department and/or personnel issues and/or questions; 18 calls were received for the Public Works Director; 30 calls dealt with vendors, miscellaneous questions, wrong departments and/or telemarketers.

### **GROUNDS DIVISION (FTEs-5)**

- Repairs and maintenance are being performed at public restrooms on town properties.
- Crews have been trimming bushes and trees in town parks.
- Crews prepared Huckabee fields for league play all month.
- Crews assisted in the debris removal from beach restroom demolition.

### **FLEET MAINTENANCE DIVISION (FTE-2)**

In April, our mechanics completed 79 repairs on Town vehicles and equipment. Repairs included electrical, mechanical, and hydraulic issues as well general use repairs. Bi-weekly fleet tires checks were completed on all Public Works vehicles and/or equipment. Eight (8) vehicles needed tires. “Preventive” and “Scheduled” maintenance (consisting of lube, oil & filter changes, brake inspections, tire rotations and fluid checks) were performed on eighteen (18) town vehicles and/or equipment.



Site prep work for the new 13<sup>th</sup> South Restroom