



REZONING APPLICATION CHECKLIST

The following checklist is to aid the applicant in providing the necessary materials for submittal.

To submit a Rezoning Application, you must also submit the following documentation to the Planning, Building and Zoning Department:

A narrative listing the reason(s) for the rezoning request that include:

- The request is in accordance with the Town's Comprehensive Plan;
- Would allow a range of uses that are compatible with the uses allowed in other properties in the immediate vicinity;
- Is appropriate for the land;
- Is consistent with the overall zoning land use as provided for on the future land use map located within the town's comprehensive plan.
- Would avoid creating an inappropriately isolated zoning district unrelated to adjacent and surrounding zoning districts

Other Submittal required items:

- Survey of the property
- Property owner's written consent
- Rezoning fee of \$250.00
- List of property owners with mailing addresses within 150 ft. of the proposed rezoned property



Town of Surfside Beach
Planning, Building & Zoning Department
115 Hwy. 17 North
Surfside Beach, SC 29575
843-913-6341

REZONING APPLICATION

Notes and Instructions:

Rezoning request should be consistent with the Town of Surfside Beach Comprehensive Plan. The form below must be fully executed and signed by the property owner(s) and submission of the required information and application fee paid before placed on the Planning Commission agenda.

Applicant Information

Name: _____

Mailing Address: _____

Telephone: _____ Email: _____

Owner's Information

(If different from applicant)

Name: _____

Mailing Address: _____

Telephone: _____ Email: _____

Designation of Agent: *(Complete only if owner is not the applicant)*

I, (We) hereby appoint the person named the Applicant as my (our) agent to represent me (us) in this request for rezoning.

Owner's Signature

Date

Project Information

Property Location: _____

Parcel Number(s)/TMS/PIN: _____

Total Acreage: _____ Current Land Use: _____

Current Zoning: _____ Requested Zoning: _____

Purpose of Rezoning: _____

Are there any Private Covenants or Deed Restrictions on the property? YES NO
If you indicated no, your signature is required.

Applicants Signature

Date

If you indicated yes, please provide a copy of your covenants and deed restrictions with this application – pursuant to State Law (Section 6-29-1145) – determining existence of restrictive covenants. Copies may be obtained at the Horry County Register of Deeds Office. It is the applicant’s responsibility for checking any subdivision covenants or private covenants pertaining to the property.

Comments: _____

A rezoning request may be initiated by the town council; the planning commission; the planning director or his or her designee; or by the owner of such property for which an amendment is sought.

Applicants for amendments to the zoning map are heard by the Planning Commission, which makes a positive or negative recommendation to the Town Council. Only Town Council has the authority to grant or deny amendments to the zoning map.

As the applicant, I hereby confirm that the required information and materials for this application are authentic and have been submitted to the Town of Surfside Beach Planning, Building & Zoning Department.

Applicants Signature

Date

FOR OFFICE USE ONLY:

Application Received by: _____ Date Completed Application Received: _____

Application Fee Amount Paid: _____ Paid By: CASH CHECK CREDIT CARD

Date advertised for Public Hearing: _____ Public Hearing Date: _____

Planning Commission Recommendation to Town Council: _____

Town Council 1st Reading Date: _____ 2nd Reading Date: _____



REZONING APPLICATION SUPPLEMENT

Project Information

Property Location: _____

Parcel Number(s)/TMS/PIN: _____

Total Acreage: _____ Current Land Use: _____

Current Zoning: _____ Requested Zoning: _____

Purpose of Rezoning: _____

How will this proposal be compatible with surrounding properties? _____

Can the property be developed for a reasonable economic use as currently zoned? Please explain why or why not. _____

How is the proposal consistent with the Town of Surfside Beach Comprehensive Plan: particularly the Future Land Use Map? _____

Additional Comments: _____

On a separate page, please provide any additional information or evidence that supports your request and the statements that you have provided in this application and supplement.