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3 **TOWN OF SURFSIDE BEACH ♦ TOWN COUNCIL CHAMBERS**

4 **June 3, 2008, 6:30 o'clock p.m.**

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6 **PLANNING & ZONING COMMISSION**
7 **MEETING MINUTES**
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10 **1. CALL TO ORDER**

11 Commission member Lanham was voted to take the Chair position and called the
12 meeting to order at 6:31 p.m. Commission Members Lanham, Barnard, Smith and Cook
13 were present. Members Johnson, Blair and Goforth had resigned their positions. There
14 was a quorum. Staff present: Clerk Pinnell and Building/Zoning Director Donevant.

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16 **2. PLEDGE OF ALLEGIANCE**

17 Commission member Lanham led the Pledge of Allegiance.

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19 **3. AGENDA APPROVAL**

20 Mr. Smith made a motion to approve the agenda as submitted. Ms. Cook seconded. **All**
21 **members present voted in favor. MOTION CARRIED.**

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23 **4. MINUTES APPROVAL**

24 Ms. Barnard moved to approve the May 6th, 2008 meeting minutes. Mr. Smith seconded
25 the motion. **All members present voted in favor. MOTION CARRIED.**

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27 **5. DISCUSSION**

28 **a. *Beautification Advisory Committee Recommendations***

29 Ms. Donevant reported that the Beautification Committee has been discussing color
30 choices for commercial buildings. The committee has chosen some colors and would
31 like to present an ordinance in the near future that would incorporate the color chart
32 presented which contains many choices. The color charts were distributed to the
33 Planning & Zoning Committee members. Ms. Donevant added that the town is trying
34 to achieve a certain look. Ms. Donevant reported that the Town Hall has recently
35 undergone some painting of the facade and the Beautification Committee has been re-
36 evaluating the entrance features into town adding that they are faded and outdated and
37 that they are looking for more of a statement as you enter Surfside. Ms. Donevant
38 stated that the Mexican steakhouse owners in town were shown the color chart and
39 toned down the color of their building to meet the colors on the chart. The building at
40 901 Kings Highway, currently undergoing renovations, had also agreed to go with
41 colors in the suggested scheme. Ms. Donevant stated that they want to put an
42 ordinance in place to suggest a theme.

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44 There was some additional discussion regarding the color choices and selections
45 available and that it would be very broad. It was determined that a particular brand
46 would not be suggested and the color selections included both building and trim
47 colors. Ms. Cooke suggested that something be placed in the ordinance that would
48 restrict certain lighting that could change the color of the building to something
49 unacceptable. Ms. Barnard stated that she approves of the colors submitted and even
50 likes some of the ones they did not choose but that she trusts the committee and their

51 decisions. It was determined that the new ordinance would include color selections
52 being presented prior to a permit being granted. There would not be a separate permit
53 issued for painting it would all be included in the construction permit. Ms. Cook
54 stated that she thought that it was discussed previously that there would be a common
55 awning used within the business district because she could not vision one awning that
56 would compliment all of the color choices. Ms. Donevant stated that the town could
57 not force businesses to put a certain awning on their building. There was discussion
58 as to having incentive funds available to encourage renovations and that Mr. Booth
59 had brought this up previously but it has not been discussed in detail.

60
61 *Mr. Smith, 991 Cedar Drive North*, also member of Beautification Committee spoke.
62 Mr. Smith stated that about 100 colors will be presented at the next meeting and these
63 color choices include colors to be used for awnings and signage. Mr. Smith stated
64 that Mr. Booth is planning on meeting with owners and getting them to recognize that
65 we want to do this as a town and that the town would like to offer some incentives.
66 Mr. Smith stated that landscaping will be a large portion of the makeover and the plan
67 is to encourage businesses to add more greenery. Mr. Smith reported that covering up
68 various ditches in front of businesses and entry signage was also discussed at the
69 Beautification meetings. Mr. Smith added that he would like to see our town entrance
70 signs upgraded and landscaped. Mr. Smith added that there are many things the town
71 can do to enhance the overall appearance. He added that another project the
72 Committee will be working on is Surfside Drive. They have also been discussing an
73 entry feature into the business district. Mr. Smith stated that the Committee is really
74 looking forward to giving Planning & Zoning some suggestions and making some
75 improvements in town. Mr. Smith stated that he is an action person and he would
76 like to see some action items presented to Planning & Zoning at the next meeting so
77 they can get started on some of this.

78
79 Ms. Barnard stated that Bob and Nancy Childs tried to get someone to contact
80 Clemson to see if students could come up with a landscape plan and asked if this ever
81 happened. Mr. Childs stated that Mr. Booth was to contact them and he hopes that he
82 follows through. There was additional discussion as to the students helping design
83 Surfside Drive and that they may be able to begin work on some kind of project in the
84 Fall. Mr. Smith stated that another expert, Gary Forrester, was mentioned as
85 someone who could also be contacted for assistance and he had helped the South
86 Strand Garden Club in the past. It was discussed that DOT would be involved in the
87 approval of the median design since it is owned by the State.

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89 Ms. Donevant stated that Mr. Booth had a plan for the Beautification Committee and
90 the plan was to start with the first 3 blocks on the north end of town. He has already
91 contacted the county to get someone to address the old dilapidated building located in
92 that area. Ms. Barnard stated that she thinks it would be great to start with a presence
93 at the north and south ends.

94
95 Mr. Lanham brought up the subject of litter and the excess of cigarette butts by the
96 beach and the walkovers. There was additional discussion as to the problem of
97 cigarette butts and the need for cigarette receptacles to be placed in the beach access
98 areas.

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b. Building Size Limitations

Ms. Donevant reported that she is currently reviewing building size limitations and will get back to the committee in the future on this subject.

6 PUBLIC COMMENTS

Mr. Childs, 14th Avenue North. Mr. Childs stated that he thought that Mr. Smith brought up some good points on beautification ideas and added that edging along the island would also make a big difference and the idea of a receptacle for cigarette butts with signage by the beach accesses is also a great idea. Mr. Childs added that he believes it will take awhile for everyone to get the word out that there is no smoking on the beach but he feels that if the officers are proactive about this and they remind the public that there is no smoking he thinks it will make a difference and he still believes that cigarette smokers are in the minority and once the few are educated this ordinance will be accepted by everyone.

Shelby Smith, 991 Cedar Drive North. Mr. Smith stated that back in October or November when there was a 30-day moratorium on the smoking he sent an idea to the Administrator about a large pot that would contain a sign stating that the town appreciates you not smoking. It would be a positive message stating that their cooperation is appreciated. It would need to be durable and each one may cost 20 dollars and he feels that it would be a worthwhile expenditure. Mr. Smith stated that he would resubmit it to Mr. Booth.

7. COMMISSION COMMENTS

Ms. Cook: "I'd like to thank everybody for volunteering to be on the committee and coming out and I think you've got some great ideas and I'm looking forward to seeing some of them implemented."

Ms. Barnard: "I echo the same thing. We appreciate all the positive suggestions and ideas and enthusiasm about what we're trying to do in Surfside."

Mr. Lanham: "And make that a second echo from me."

Mr. Smith: "I'd like to just say that I agree with the idea of the no smoking signs as you approach the walkways and having a pot there to put the butts in."

Mr. Lanham stated that it was his last meeting.

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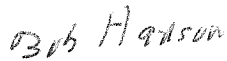
8. ADJOURNMENT

There was no other business to discuss. The meeting was adjourned at 7:00 PM



Sharon Pinnell, Town Clerk

Approved: July 1, 2008



Bob Hanson, Commission Member



Connie Barnard, Commission Member



Ron Saunders, Commission Member



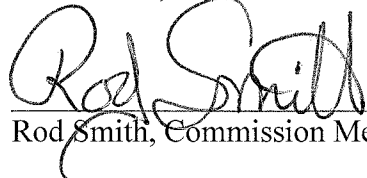
John Culbertson, Commission Member



Carol Cook, Commission Member



Charles Seibold, Commission Member



Rod Smith, Commission Member

Clerk's Note: This document constitutes minutes of the meeting, which was audio taped. In accordance with FOIA, meeting notice and the agenda were faxed and/or emailed to local media and interested parties. A complete list is on file in the clerk's office. The agenda was posted on bulletin boards outside council chambers and in the town hall reception area. Meeting notice was also posted on the town marquee.