



TOWN OF SURFSIDE BEACH ♦ TOWN COUNCIL CHAMBERS

October 28, 2008 ♦ 6:30 P.M.

TOWN COUNCIL WORKSHOP MINUTES

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7 **1. CALL TO ORDER**

8 Mayor Deaton called the meeting to order at 5:35 p.m. Mayor Deaton, Mayor Pro Tem
9 Truett and Councilmembers Johnson, Samples and Childs were present. A quorum was
10 present. Ms. Blair arrived at 5:40 PM. Councilmember Martin was absent. Staff
11 present: Administrator Booth; Clerk Pinnell; Director of Public Safety, Christenson and
12 Building, Planning & Zoning Director Donevant. Attorney Michael Smith was present.
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14 **2. AGENDA APPROVAL**

15 Mr. Truett made a motion to approve the agenda. Mr. Johnson seconded the motion.
16 **All present voted in favor. MOTION CARRIED.**
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18 **3. MINUTES APPROVAL**

19 Mr. Truett made a motion to approve the minutes from the October 14, 2008 meeting.
20 Mr. Johnson seconded the motion. **All present voted in favor. MOTION CARRIED.**
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22 **4. JAMMIN' LEATHER REQUEST FOR DISPENSATION**

23 Mr. Truett made a motion for permission to direct questions to the Town Administrator.
24 Mr. Samples seconded the motion. **All present voted in favor. MOTION CARRIED.**
25 Mr. Truett asked if Jammin' Leather was paid up to date with the fines they owed the
26 town. Mr. Booth answered that Jammin' Leather had stopped paying in April and are in
27 the rears approximately \$9,500. Mr. Truett made a motion for council to not have any
28 discussion regarding a request for dispensation for Jammin' Leather until the fines are
29 paid up to date. Mr. Samples seconded the motion. Mr. Samples stated that he wanted
30 to confirm that the Administrator would seek legal relief on behalf of the town to get the
31 money they are owed. Mr. Booth agreed that he would. **All present voted in favor.**
32 **MOTION CARRIED.**
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34 **5. ENTER INTO WORKSHOP MEETING FOR DISCUSSION ON VARIOUS**
35 **TOWN ORDINANCES**

36 Mayor Deaton stated that the council would be entering into a workshop format.
37 Council would not be making any motions or taking any votes; it will be an information
38 disseminating kind of environment with a little more open format. Mayor Deaton stated
39 that he hopes that it will be a more comfortable atmosphere for everyone.
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41 Mayor Deaton asked the Clerk to explain the Jury Commission Ordinance.
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43 **6. JURY COMMISSION ORDINANCE**

44 Ms. Pinnell stated that the need for a Jury Commission is outdated. The duty of the Jury
45 Commission is to create a box at the beginning of each year to choose jurors and since
46 the system that is now used is computerized there is no need for the construction of a
47 box or for a Jury Commission and would suggest repealing this ordinance. Mayor
48 Deaton asked if anyone had any objection to repealing this ordinance. There was no
49 objection. Mayor Deaton stated that the town is in the process of going through all of
50 their ordinances to make sure that there is nothing conflicting and to make sure they are
51 all up to date.
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7. LITTERING ORDINANCE

Mr. Booth stated that the fines being presented are the same as Myrtle Beach which is \$500. It was determined that the fine would be no more than \$500. Mr. Booth confirmed that the fine charged would be at the discretion of the Judge. Mr. Truett asked what the County and State fines were for litter. Mr. Smith stated that different jurisdictions can set various fines for littering but the reason that \$500 was put in was because this is the maximum amount a municipal judge can fine an individual. It would be \$500 or 30 days. Mr. Truett asked if the ordinance would read better if it stated minimum fine \$200 or if it read just a flat \$500. Mr. Smith stated that normally ordinances are not written in terms of minimum but in terms of maximum but, if desired, it could read from \$100 to \$500 or \$25 to \$200. Mr. Truett stated that there is a different classification of litter giving the example of comparing someone throwing a cigarette butt to throwing an entire bag of trash. There was additional discussion regarding various fines. Mr. Smith stated that council can write the fines in an ordinance however they chose and went on to explain the various assessments and fees added to be remitted to the State.

Mayor Deaton asked if littering was a criminal action or an infraction. Mr. Smith stated that it could be both but only the police department can write and enforce criminal citations. There was some additional discussion regarding an appointed position having the authority to write an infraction ticket. Ms. Blair had a question regarding the \$500 and what made a fine civil or criminal as pertaining to the smoking ban. Ms. Blair stated that she was under the impression that the smoking ban fine was reduced to \$25 because it was a civil penalty. Mr. Smith explained that the \$25 was set for smoking because it is a fine that was mandated by the Supreme Court. Mr. Samples asked if an infraction was a misdemeanor. Mr. Smith stated that it is not a misdemeanor; an infraction is a civil offense. It was confirmed that civil offenses can be enforced by appointees of the Administrator. Mr. Samples asked if there was a limit of the amount of people that the Administrator could appoint. Mr. Smith answered that there could be more than one but they would need to be designated by individual names, a group such as the Ladies Auxiliary could not be designated. Mr. Samples asked if individuals who are not employees of the town could be appointed by the Administrator. Mr. Smith stated that he would need to research the law on this but does not feel that this would be a good idea for the town to do. Mr. Samples asked if a department in town could be appointed. Mr. Smith stated a Department would more than likely be able to be appointed but individuals in that department must be named. There was discussion regarding the difference of an appointee writing a ticket or a police officer. Mr. Smith recommended that council choose to either approve designees to write tickets or police officers to write them; they could decide on a mix of both but the idea is to not saddle the police with writing litter tickets. Mayor Deaton stated that the town could empower the meter readers who are out and around town. Chief Christenson stated that council must keep in mind that something as simple as issuing a ticket could escalate to a deadly force situation and he would advise that the individuals appointed have some sort of training. Mayor Deaton agreed and added that the town needs to prioritize the needs of the officers and their functions. Mr. Johnson stated his concern is that he wants to make sure that the town can enforce its ordinances. Mr. Johnson asked if the town currently has employees available to write tickets given the projected budgets adding that the town currently has a hiring freeze. Mr. Johnson stated that the town is currently not enforcing

102 their ordinances and it concerns him that there may not be enough staff available to
103 enforce these ordinances either. Mr. Booth stated that there are enough employees that
104 are currently out around town and they could write tickets upon spotting someone going
105 against an ordinance but he does not anticipate sending an employee out looking for
106 people smoking and littering. There was additional discussion regarding the ordinances
107 currently being presented at the workshop. Council was in agreement that these
108 ordinances would be more enforceable if they all included the option of a designee
109 instead of leaving all of the enforcement up to the police officers.

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111 Mr. Smith stated that if an infraction ticket was written by an appointed person and if
112 that person did not respond then there is nothing the town could do to collect the fee.
113 Mr. Booth stated that the town could go into contract with the Municipal Association to
114 retrieve unpaid fines through the income tax refund of a State resident. Mr. Booth stated
115 that this particular ordinance regarding collection will be presented to council shortly.

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117 Mr. Truett stated that the biggest problem is littering on the beach and feels that
118 infractions are not good enough. He believes that it should be a criminal offense and
119 that the officers that patrol the beaches could issue these tickets. Mr. Samples stated that
120 he agrees with Mr. Truett adding that the City of Myrtle Beach has written an ordinance
121 that makes it a criminal penalty to ignore an infraction. Mr. Samples stated that
122 individuals are given the opportunity to pay the infraction fine but if they fail to
123 acknowledge the infraction then they have violated a criminal ordinance. Mayor Deaton
124 stated that this would allow our parking meter attendants to write the tickets and if an
125 individual ignores it then it would be processed through the court. There was some
126 additional discussion regarding the two levels of a violation. Mayor Deaton asked if
127 anyone on council had an objection to this two tier system. Mr. Smith stated that he
128 would investigate writing ordinances that address this. Mr. Truett asked if a fine would
129 start low and then increase. Mr. Smith stated that council can set fines as they choose fit
130 and added that the criminal fine would be up to the Judge. Mr. Smith stated that the
131 Town of Surfside Beach has a Municipal Judge and an Associate Municipal Judge. A
132 Municipal Judge is empowered to handle criminal cases; a magistrate can handle civil
133 cases and criminal cases up to \$7,500. Judge Derek Blanton is a magistrate judge who
134 could handle infractions. Mayor Deaton instructed Mr. Smith to design an ordinance
135 that includes the two tier system. It was agreed that \$500 may be too high for the initial
136 fine. There was some additional conversation regarding fines and having Mr. Smith
137 bring back something that will allow for some sort of consistency.

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139 Town resident and Stormwater Committee member, Mr. Harbin asked if language could
140 be put into the ordinance that states that if the fine is not paid then additional
141 administrative collection costs would be added to recover the cost of trying to collect.
142 Mr. Smith stated that this language could be put in for infractions.

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144 **8. ANIMAL ORDINANCE**

145 Mr. Booth stated that the town currently has conflicting ordinances pertaining to
146 animals. One states that people are supposed to feed the birds and another prohibits
147 feeding them. The stormwater permit requires the town to limit bird waste which has the
148 greatest pollutant effect on the town's lakes. Mr. Booth stated that the Stormwater
149 Committee strongly recommends that the town limit the amount of birds in town. Mr.

150 Booth reported that one lake in particular has over 60 birds with a resident raising them.
151 Mr. Booth added that poultry is another problem in town.
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153 Mr. Booth then reported on dogs stating that there is currently an ordinance to register
154 dogs and he is concerned about rabies and would like to see the dogs in town get
155 registered for their protection. Mr. Booth stated that he would like to see a stronger
156 ordinance that requires dogs to be registered in town. Mr. Booth stated that he was
157 questioned if it would be an ongoing revenue stream and he stated that it was not; the
158 money the town collects from registering dogs he would like to use towards creating a
159 dog park. Mr. Booth stated that since dogs are not allowed on the beaches during the
160 summer he would like to provide a place for owners to take them. Mr. Booth showed
161 photos of the dog park in Myrtle Beach by the Air Force Base. Mr. Booth explained that
162 the dog park would be fenced and showed council a photo of the location by the library
163 he is proposing for the dog park. Mayor Deaton asked if anyone on council was opposed
164 to having owners register their dogs. Mr. Childs asked how the town was going to get
165 people to register their dogs since there is currently an ordinance requiring this and it is
166 not currently being adhered to. Mr. Booth stated that individuals would be notified and
167 if they did not comply they could be fined. Mr. Samples asked if it was not an ongoing
168 revenue stream then why would the town require people to register their dogs annually.
169 Mr. Booth and Mayor Deaton stated that it is a rabies issue and Ms. Blair stated that
170 there needed to be some kind of control. Mr. Samples stated that he would hope that
171 everyone who owns a dog would make sure they had their rabies shot. Mr. Samples
172 stated that he is opposed to the annual registration and suggested that perhaps they have
173 a one-time registration. Ms. Blair stated that rabies shots are good for up to 3 years. Mr.
174 Booth suggested that perhaps people could register their dogs every 3 years. Mr. Booth
175 stated that he is not looking for a revenue stream he just wants people to register their
176 dogs. Mr. Samples asked about registering cats. Mr. Truett stated that the town does not
177 have holding pens or animal control capabilities to enforce this. Mr. Booth stated that
178 most towns do this for safety against rabies. There was additional discussion about
179 rabies and the question of how many animals actually have rabies. Ms. Blair stated that
180 this in no way indicates that pet owners are irresponsible with their pets but all it takes is
181 one altercation with a rabid animal such as a bat, fox or raccoon. Ms. Blair stated that
182 there have been 12 reported cases of rabid foxes and raccoons since June 1st with 8 of
183 these reported east of the waterway and added that rabid animals are not just found in
184 rural areas. Ms. Blair stated that she would like to see the town take a proactive stand
185 rather than a reactive one. Mayor Deaton stated that he has raccoons that come right up
186 to his door at night adding that the best management principals would be to take a
187 proactive stand. Mr. Booth stated that perhaps the town should include cats as well.
188

189 Ms. Donevant stated that she feels that people would not mind paying the registration fee
190 if they knew it was going towards a dog park they could use. Ms. Blair stated that dog
191 park in Myrtle Beach is very popular and well used and has many sponsored events. Ms.
192 Blair stated that some people may argue that their dog is an inside dog and does need a
193 shot but it is State law for all domestic dogs and cats to get rabies shots. Mr. Truett
194 stated that he is not against having people register their dogs but he is not for the \$10
195 charge and added that the park would be the best place for people to register their dogs;
196 the town could provide literature there reiterating that the priority is for people to
197 register their dogs not to collect a fee. Mayor Deaton suggested that council may want
198 to consider the \$10 to be a donation as opposed to a fee. There was additional

199 discussion regarding the fees and grants available for the park. There was some
200 discussion regarding notifying people in the newsletter.

201
202 In regards to the animal ordinance Mayor Deaton stated that conformity is a uniform
203 thing and personally he has no problem with the town conforming to what some
204 surrounding towns are doing and lately he is concerned that Surfside Beach is becoming
205 such a restrictive society and agrees with Mr. Truett who brought up dogs on the beach
206 previously and sees no problem in allowing dogs on the beach before 9 and after 5
207 during those times that dogs are not allowed on the beach at all. Mr. Childs stated that it
208 is not that he does not want dogs on the beach it is just the irresponsible owners that are
209 being addressed. Mr. Samples asked if going to a multi-year registration fee would be
210 considered. Mr. Booth agreed that it could since rabies shots are good for a few years.
211 Ms. Blair stated that yearly clinics only provide one year rabies shots. It was discussed
212 that residents be allowed a 6 month window and then to make them pay for a registration
213 after that. Town resident, Mr. Harbin stated that animal and pet waste is a stormwater
214 issue and he would like to see the town give something to pet owners in exchange for
215 registering their pets. Ms. Blair stated that there are many pet product manufacturers
216 that would more than likely give the town goodie bags to distribute. Ms. Blair stated
217 that there has been an issue with small turtles being illegal; they carry a salmonella risk
218 and she would like to see the Town add to the ordinance a restriction on the sale of these
219 turtles. Council agreed to include this in the ordinance.

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221 Mr. Johnson had a question regarding engaging in the feeding of water fowl to be illegal.
222 Mr. Booth explained that this is State law. Mr. Johnson stated that he has a concern that
223 tourists are not aware of this and that he also has grandchildren that feed the geese and
224 inquired how this could be enforced. Mr. Booth stated that the town needs to adhere to
225 State law adding that the plan is to somehow remove the geese from the lakes and Mr.
226 Booth stated that the town would ask people not to feed the seagulls. Mr. Booth added
227 that the town has a stormwater permit that requires the town to remove any pollutants.
228 Mr. Booth agreed that this is a delicate situation and they will treat it as such. Mr. Booth
229 stated that feeding the birds will be handled differently than if someone were to
230 deliberately throw trash and litter. Mr. Booth stated that the town will start by educating
231 the public. Town resident, Mr. Harbin stated that there is a difference between
232 migratory water fowl and fourth generation birds being raised by residents; these are the
233 birds that are becoming contaminants to the water. It was confirmed by council that the
234 ordinance would include registering cats. Mr. Smith confirmed that council wants to
235 include registration if cats, add a \$10 fee with a moratorium for 6 months. The ordinance
236 would also include turtles.

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238 **9. TREE ORDINANCE**

239 Mr. Booth stated that the tree ordinance had been amended previously adding that the
240 town used to be a tree city and what is currently required is that when an individual is
241 building new construction all of the trees can be taken down except those in the right of
242 way. Mr. Booth stated that the ordinance does not restrict trimming of trees as much as
243 it should. There was discussion regarding the trimming of the tree on Surfside Drive and
244 that it was a violation of the current ordinance. Ms. Donevant stated that Mr.
245 Richardson from Richardson Builders was given permission to trim the tree and too
246 much was taken off in error. Mayor Deaton stated that if 1,000 inches of trees are
247 removed from a footprint then the current requirement is that only 50 percent has to be

248 replaced and in his opinion this is nowhere near an adequate replacement. Mayor
249 Deaton stated that the replacement trees would not need to go back on the property they
250 were removed from but to resolve the issue the amount removed could be replaced
251 somewhere else in town. Mayor Deaton stated that he is concerned with the number of
252 trees the town is losing; if 1,000 inches is removed then 1,000 inches should be replaced.
253 Ms. Donevant stated that she agrees that this would be a good idea. Mr. Truett stated
254 that Charleston has an inch by inch replacement tree ordinance. Mr. Samples stated that
255 a lot by the Mayor was clear cut and he questioned how the tree survey could have been
256 allowed to clear cut this lot. Ms. Donevant stated that the lot was not in violation and
257 added that she has a copy of the street survey and asked Mr. Samples to meet with her to
258 discuss it. Mr. Samples asked for staff to develop an ordinance that takes the town in the
259 direction they want to go.

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261 Mr. Johnson stated that his concern is that certain large trees are given permits to come
262 down and should not be allowed to be cut down. Mr. Booth stated that the town
263 currently has an arborist on staff and if individuals are told that they need to replace any
264 trees they take down they may think twice about taking them down. Mr. Johnson stated
265 that council needs to address the work that goes on during the weekend as well. Mr.
266 Booth stated that individuals have been known to cut trees down on the weekends
267 without a permit. Mayor Deaton stated that he would have no problem restricting people
268 from cutting trees down during the weekend. It would be clear that they are in violation.
269 It was discussed that certain contractors have cut numerous trees down with a permit for
270 one tree. Mr. Johnson stated that reporting these would work as long as individuals
271 knew who to report this to on the weekends. Ms. Blair stated that it is also important to
272 educate all of the town employees so that everyone is on the same page and is aware of
273 what is allowed and what is not. Mr. Samples asked if council was considering keeping
274 pine trees. Business owner, Mr. Richardson stated that the trees on Surfside Drive are
275 overgrown and has spoken to Nelson Hardwick who is in agreement with him about it as
276 well. Mr. Richardson stated that the roots are tearing up the sidewalks and ruining the
277 businesses foundations and no one can see their businesses. Mr. Richardson stated that
278 he would rather pay the fine and get rid of the tree and added that he does not mind
279 replacing the tree with a palm tree but the trees that are currently on Surfside Drive are
280 unacceptable.

281
282 Mr. Childs stated that individuals are over trimming their oak trees and has a problem
283 with this; he feels that they are being butchered. Mayor Deaton asked if council would
284 consider having the town arborist involved in assessing the trimming of trees. Ms.
285 Donevant stated that there is currently no permit required for trimming a tree. Limiting
286 the times of cutting trees and trimming was discussed. Resident, Mr. Harbin stated that
287 the Stormwater Committee would be presenting a separate tree issue; one that would
288 allow stabilization to the towns water banks and provide canopies. Mr. Harbin asked if
289 it was possible to post tree permits on the town website adding that this would allow
290 residents to be able to investigate permits prior to reporting trees being cut down. Mr.
291 Truett stated that many homeowners will be trimming or cutting their trees themselves
292 and the only time they have available would be on the weekend. Mr. Truett stated that
293 he feels that if people come in for a permit to be used for the weekend then the town
294 should allow them to trim their trees and suggested that a copy of the permit be given to
295 the Police Chief. Ms. Donevant stated that they could arrange for the permits to get
296 posted on the website and added that the police would also need to check the date the

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permit was issued. Mayor Deaton stated that his concern is the tree cutting contractors that use one permit to cut more than one tree down. Mayor Deaton confirmed with Mr. Smith that there should be commercial restrictions during the business hours at town hall and allowing residents a special permit on the weekends and changing the tree ordinance to read the replacement of trees to be inch per inch. Council decided not to go into the types of trees. Resident, Mr. Shelby Smith stated that he feels that the fine of \$500 is not enough. There was some additional discussion regarding fines and that money should not be traded for trees.

10. SMOKING BAN ORDINANCE

Mr. Booth stated that the original ordinance needed a few revisions. Mr. Booth stated that the Supreme Court agreed that municipalities had the right to restrict smoking but it would need to be a civil penalty/infraction rather than a criminal offence. The ordinance was changed to reflect this. Mr. Booth reported that the Mayor had requested an opinion from the Attorney General regarding restricting smoking on the beach. The Attorney General's opinion stated that municipalities do have the right to restrict smoking on the beach. Mr. Booth asked council for some guidance so that the ordinance can go to a second reading. Mr. Truett brought up a discussion regarding 10 feet or 30 feet from the front door restriction. Mr. Truett stated that he is concerned with businesses that have outdoor dining right outside the doorways and does not want to restrict the smoking there. The current ordinance reads that smoking is not allowed within 10 feet from the door. There was additional discussion regarding smoking within the doorway. Mayor Deaton stated that he has a problem restricting smoking outdoors. There was additional discussion regarding restricting smoking in other areas such as sidewalks. Mayor Deaton stated that he agrees that the town is on solid ground restricting smoking from indoor enclosed areas but feels that by restricting it outdoors they are not on solid ground. Mayor Deaton stated that he respects everyone's opinions and feels that council should open their minds to determine what is best for everyone and not just a personal preference. Mr. Truett stated that once this ordinance is enacted he does not want to go back and tell people they can no longer smoke outdoors at a restaurant because it is too close to the door whereas with the previous ordinance passed they could. Mr. Truett stated that the original ordinance listed parks and it is not in the newer version and he wanted to make sure that "parks" is added to the ordinance. Mr. Smith confirmed that he would add parks. There was some mention of beach walkovers. Ms. Blair stated that she agrees with the Mayor regarding second smoking outdoors and feels that the towns littering ordinance is stronger than what the State mandates and feels that this should be enough to control the problems with cigarettes on the beach. Ms. Blair stated that she believes that the intent of the original council was to limit the effects of second hand smoke in enclosed areas adding that she agrees to prohibiting smoking on fields and parks where children are and in close areas where no one can move away from the smoke but does not agree to limit it in an open area. Mr. Childs disagreed stating that for many people it is not just the litter on the beach but the smoke.

Resident Dr. Jones stated that second hand smoking, even in an open air place, does effect people. Dr. Jones stated that smoking is just another layer of pollution. Dr. Jones stated that she feels that someone sitting in a park or on the beach should not have to get up and move just because someone next to them is smoking adding that she also disagrees with the gazebo that was placed as a smoking area on town property stating

346 that it is a public building and should not allow smoking. Resident, Mr. Harbin agreed
347 that smoking on the beach is a hazard adding that there is always wind blowing smoke
348 onto people and individuals are barefoot on the beach which makes smoking a safety
349 issue as well. Ms. Blair stated that the ordinance should have language added to address
350 all of these issues. Mr. Truett asked if the town would be allowed to maximize the \$25
351 fine for smoking. Mr. Smith stated that the State has mandated the fine on this and that
352 there could not be a two tier system with smoking. Mr. Truett stated that he would like
353 to address revoking a business license on repeat offenders. Mayor Deaton stated that
354 this could more than likely be addressed under nuisances.

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356 Town resident, Mr. Shelby Smith stated that instead of going through a nuisance law he
357 feels that it should be specifically written into the ordinance. Mr. Shelby Smith stated
358 that he is concerned that individuals are ignoring the ordinance and would like additional
359 fines to be added for repeat offenders. Attorney Mr. Smith stated that anything to do
360 with restrictions on business licenses must be placed into the business license section. It
361 was decided to address this in the business license ordinance in the future. Mr. Samples
362 stated that the town cannot criminalize smoking and disagreed with the attorney Mr.
363 Smith that a two tier fine could not be applied. Mr. Samples stated that the town should
364 not discriminate and the town would not be criminalizing the act of smoking but the act
365 of ignoring the smoking ordinance. Mr. Samples stated that if the smoking ordinance is
366 not going to be enforced or fined than it needs to be repealed adding that if the town is
367 serious than similar rules must be applied to this infraction as other infractions. Mr.
368 Smith stated that he would be researching this. There was some additional discussion
369 regarding infractions. Mr. Johnson stated that he was concerned about the ordinance
370 allowing a business to become private and its ability to somehow skirt the law. Mr.
371 Smith stated that the ordinance refers to a private club adding that this club would have
372 no employees and it would need a business license and Ms. Blair stated that the
373 definition of the private clubs should cover this by it stating that it would need a board of
374 directors and would have to adhere by certain bylaws. Mr. Johnson stated that he just
375 wanted to make sure that this section reads as tightly as it can.

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377 There was additional discussion regarding allowing smoking on sidewalks and not
378 during parades. Mr. Booth reported that the town parade would be held on December
379 13th. Mayor Deaton stated that the ordinances would be brought back with options
380 presented at the workshop meeting and thanked everyone for coming.

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11. ADJOURNMENT

The workshop meeting was adjourned at 7:39 PM

Approved: November 11, 2008

Sharon Pinnell, Town Clerk

K. Allen Deaton, Mayor

Joseph P. Martin, Town Council

Vicki W. Blair, Town Council

James S. Truett, Mayor Pro Tem

Douglas F. Samples, Town Council

Mark Johnson, Town Council

Robert F. Childs, III, Town Council

Clerk's Note: This document constitutes minutes of the meeting, which was audio taped. In accordance with FOIA, meeting notice and the agenda were faxed and/or emailed to local media and interested parties. A complete list is on file in the clerk's office. The agenda was posted on bulletin boards outside Council chambers and in the town hall reception area. Meeting notice was also posted on the town marquee.

