

1. Agenda

Documents:

[4-21-22-BUDGET-WORKSHOP-AGENDA.PDF](#)

2. Meeting Materials

Documents:

[BUDGET-WORKSHOP-PRESENTATION-04-21-2022.PDF](#)



SURFSIDE BEACH BUDGET WORKSHOP MEETING
CIVIC CENTER
115 US HIGHWAY 17 NORTH, SURFSIDE BEACH, SC 29575
www.surfsidebeach.org - ☎ (843) 913-6111 📠 (843) 238-5432

TOWN COUNCIL BUDGET WORKSHOP AGENDA
Thursday, April 21, 2022, at 9:00 AM

Please join my meeting from your computer, tablet or smartphone.
<https://meet.goto.com/365865061>

You can also dial in using your phone.
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Access Code: 365-865-061

- 1. CALL TO ORDER.** Mayor Bob Hellyer

- 2. BUSINESS – 2022-2023 MUNICIPAL BUDGET**

- 3. ADJOURNMENT.**

*This agenda is published pursuant to the Freedom of Information Act Section 30-4-80(A) and (E).
The public is invited to attend all meetings and events.*



**FY 2022-2023
Budget Workshop**

TOWN OF SURFSIDE BEACH			
PROPOSED CONSOLIDATED BUDGET 2022-2023			
ORDINANCE # 22xxxxx	Governmental Operating Budget	Enterprise Operating Budget	Total Operating Budget
<u>Revenues and Other Financing Sources</u>			
Property Taxes	\$3,488,000		\$3,488,000
Stormwater Utility Fee	\$468,000		\$468,000
Licenses and Permits	\$1,876,500		\$1,876,500
Franchise Fees	\$687,500		\$687,500
Fines and Forfeitures	\$125,000		\$125,000
Interest	\$18,375	\$6,000	\$24,375
Intergovernmental	\$2,780,275		\$2,780,275
Parking	\$382,500	\$33,950	\$416,450
Other	\$2,943,300	\$243,000	\$3,186,300
Charges for Current Services		\$1,520,000	\$1,520,000
Transfers from Other funds	\$902,450	\$610,000	\$1,512,450
Net Use of Fund Balances	\$1,364,275	\$53,995	\$1,418,270
Total	\$15,036,175	\$2,466,945	\$17,503,120
Less Interfund Transfers	-\$796,450	-\$716,000	-\$1,512,450
<u>Grand Total</u>	\$14,239,725	\$1,750,945	\$15,990,670

TOWN OF SURFSIDE BEACH
PROPOSED CONSOLIDATED BUDGET 2022-2023

ORDINANCE # 22-xxxxx	Governmental Operating Budget	Enterprise Operating Budget	Total Operating Budget
<u>Expenditures/Expenses</u>			
General government	\$1,475,622		\$1,475,622
Public Safety	\$4,002,170		\$4,002,170
Parking	\$199,720		\$199,720
Planning, Building and Zoning	\$493,200		\$493,200
Grounds	\$471,375		\$471,375
Public Works	\$1,276,805		\$1,276,805
Sanitation & Pier Funds		\$1,959,895	\$1,959,895
Intergovernmental Maintenance	\$193,610		\$193,610
Events	\$417,025		\$417,025
NonDepartmental	\$483,248		\$483,248
Capital Outlay	\$4,543,400		\$4,543,400
Debt Service		\$331,510	\$331,510
Transfers to Other funds	\$1,406,450	\$106,000	\$1,512,450
Increase in Fund Net Assets	\$73,550	\$69,540	\$143,090
<u>Total</u>	\$15,036,175	\$2,466,945	\$17,503,120
Less Interfund Transfers	-\$796,450	-\$716,000	-\$1,512,450
<u>Grand Total</u>	\$14,239,725	\$1,750,945	\$15,990,670

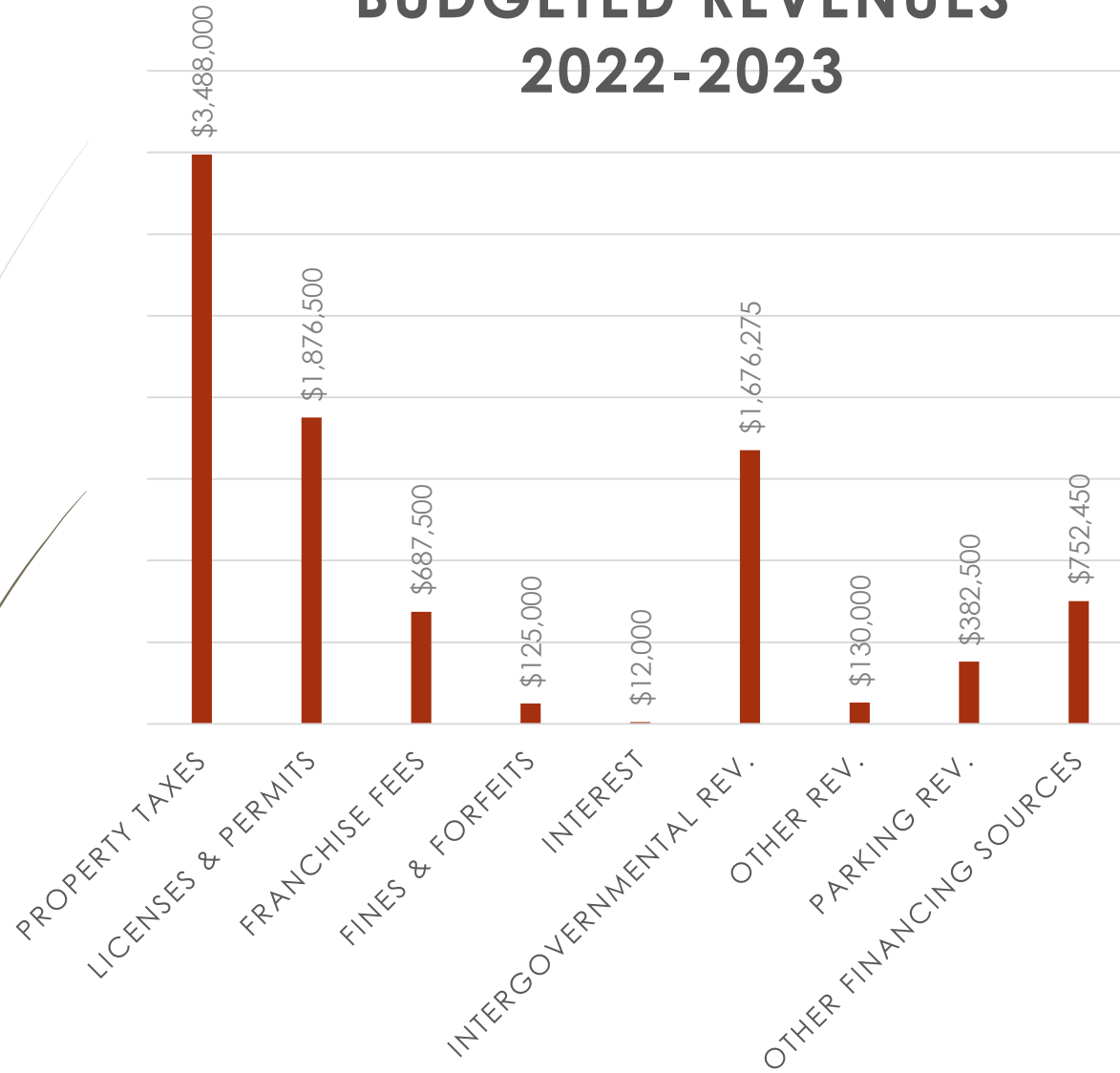
General Fund Revenue

2020-2023

4

General Fund Line Item	2019-2020 Actual	2020-2021 Actual	2021-2022 Adopted	2022 - 2023 Proposed
Property Taxes	\$ 3,273,939	\$ 3,377,022	\$ 3,327,000	\$ 3,488,000
Franchise Fees	671,055	676,532	697,500	687,500
Fines & Forfeits	113,494	124,106	113,500	125,000
Interest	29,983	13,168	15,000	12,000
Intergovernmental Revenues	302,018	317,509	1,355,820	1,676,275
Other Revenue	177,266	204,639	140,000	130,000
Parking Revenue	271,512	362,290	335,000	382,500
Subtotal	\$ 4,839,267	\$ 5,075,266	\$ 5,983,820	\$ 6,501,275
Business Licenses	\$ 734,550	\$ 796,214	\$ 625,000	\$ 800,000
Business Licenses - Insurance	890,307	852,239	850,000	850,000
Animal Licenses	1,210	1,260	1,500	1,500
Building Permits & Plan Reviews	215,016	222,200	200,000	225,000
Subtotal	\$ 1,841,083	\$ 1,871,913	\$ 1,676,500	\$ 1,876,500
Transfer from Hospitality Tax	\$ 608,885	\$ 175,020	\$ 175,000	\$ 175,000
Transfer from Accommodations Tax	225,181	259,558	248,650	271,450
Transfer from Sanitation	94,000	98,000	102,000	106,000
Transfer from Local Accommodations Tax	192,300	150,000	150,000	200,000
Use of Fund Balance	-	-	-	284,000
Subtotal	\$ 1,120,366	\$ 682,578	\$ 675,650	\$ 1,036,450
TOTAL	\$ 7,800,716	\$ 7,629,757	\$ 8,335,970	\$ 9,414,225

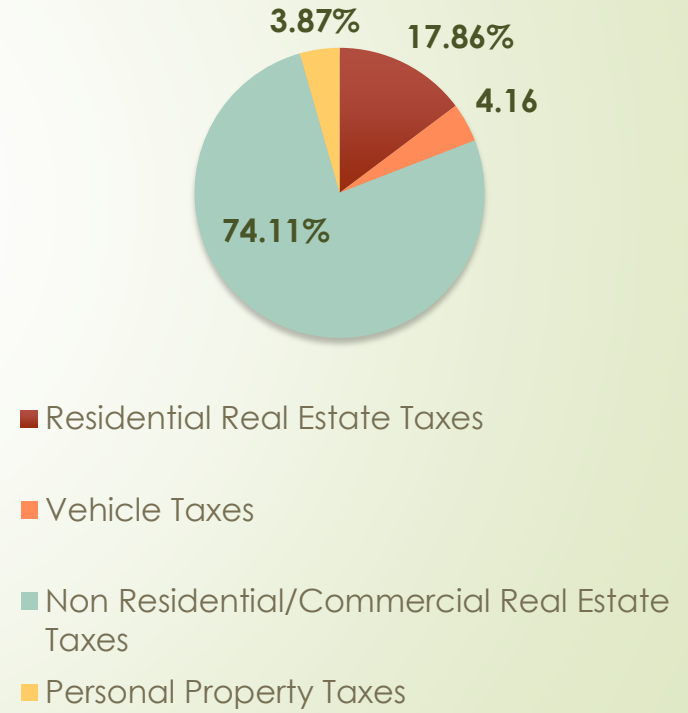
BUDGETED REVENUES 2022-2023



Property Tax Billed 2021



Percentages



General Fund Budget Summary

7

General Fund	2020-2021 Actual	2021-2022 Adopted	2022-2023 Proposed
Revenue	\$7,629,757	\$8,335,970	\$9,414,225
Expenditure	\$6,620,027	\$9,395,573	\$9,414,225
Projected Fund Balance			\$5,508,455

Major Factors Affecting 2022 - 2023 General Fund Budget

Expenditures:

- Salaries & Benefits COLA 3% July 2023
- Increase in S.C. Retirement
- Fuel increase \$57k
- Capital Expenditures Building \$700k

Revenues:

- Slight Increase in Operating Revenue
- SAFER Grant and American Rescue Grants Included
- Review all Funds in January 2023 and Adjust as Necessary

General Fund

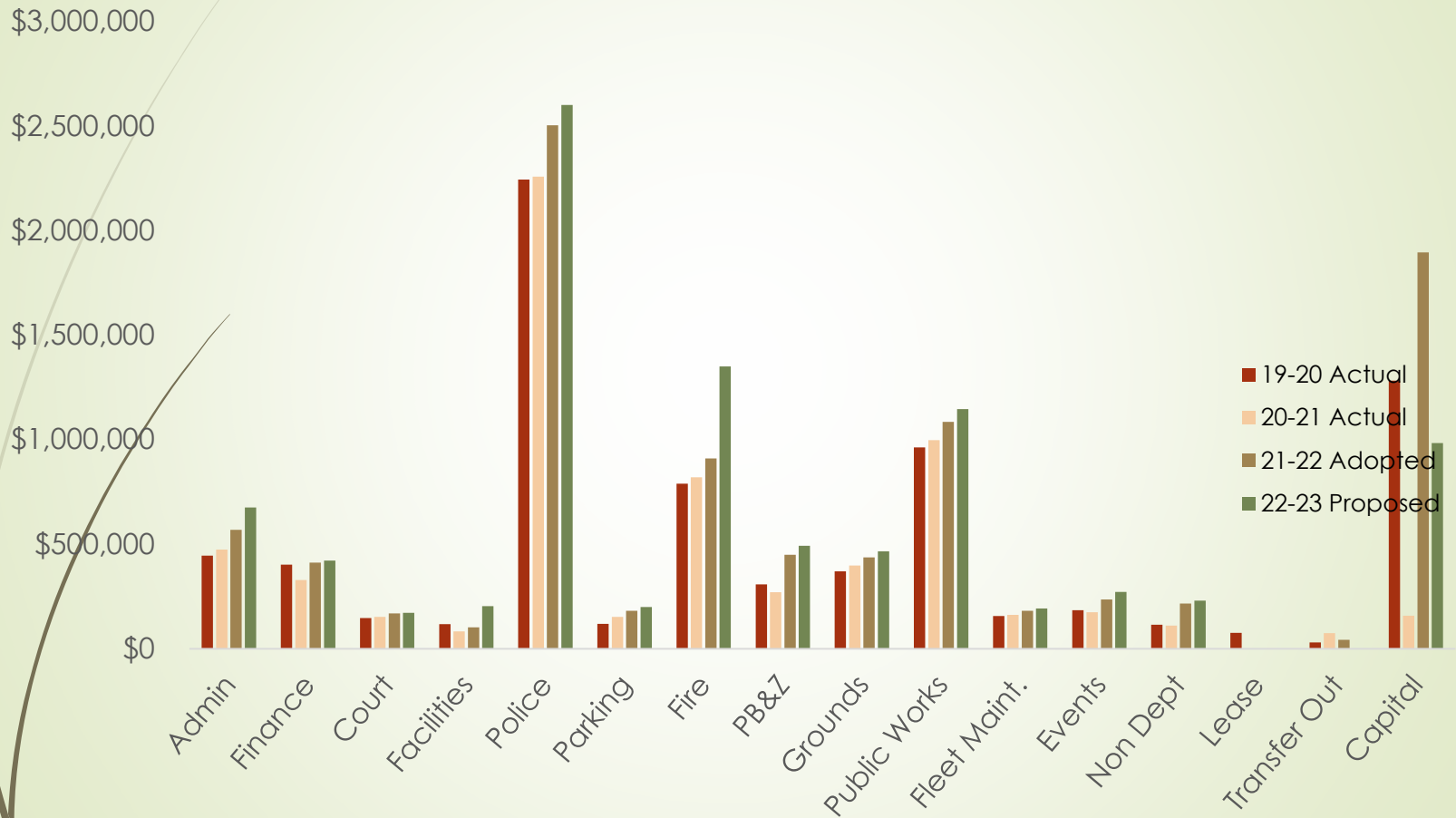
Expenditures By Department 2020 - 2023

Expenditures	FY 2020	FY 2021	FY 2022	FY 2023
General Fund Departments	Actual	Actual	Adopted	Proposed
Administration	\$ 446,392	\$ 475,068	\$ 568,890	\$ 676,212
Finance	\$ 402,726	\$ 328,587	\$ 412,080	\$ 422,830
Court	\$ 147,937	\$ 152,429	\$ 169,930	\$ 172,575
Facilities	\$ 118,406	\$ 83,871	\$ 103,560	\$ 204,005
Police	\$ 2,244,414	\$ 2,258,812	\$ 2,503,370	\$ 2,601,185
Parking Lanier	\$ 119,375	\$ 152,378	\$ 182,080	\$ 199,720
Fire	\$ 867,515	\$ 895,925	\$ 910,215	\$ 1,350,985
Planning, Bldg., & Zoning	\$ 308,656	\$ 270,754	\$ 450,405	\$ 493,200
Grounds	\$ 370,342	\$ 397,888	\$ 438,875	\$ 466,375
Public Works	\$ 962,756	\$ 997,551	\$ 1,085,370	\$ 1,146,505
Fleet Maintenance	\$ 157,338	\$ 162,631	\$ 181,425	\$ 193,610
Events	\$ 184,237	\$ 174,496	\$ 235,595	\$ 272,525
Non-Departmental	\$ 115,976	\$ 111,481	\$ 259,775	\$ 230,498
CAPITAL	\$ 1,283,229	\$ 156,156	\$ 1,896,000	\$ 984,000
TRANSFERS OUT	\$ 31,000		\$ 43,000	
Totals	\$ 7,760,229	\$ 6,620,027	\$ 9,395,570	\$ 9,414,225

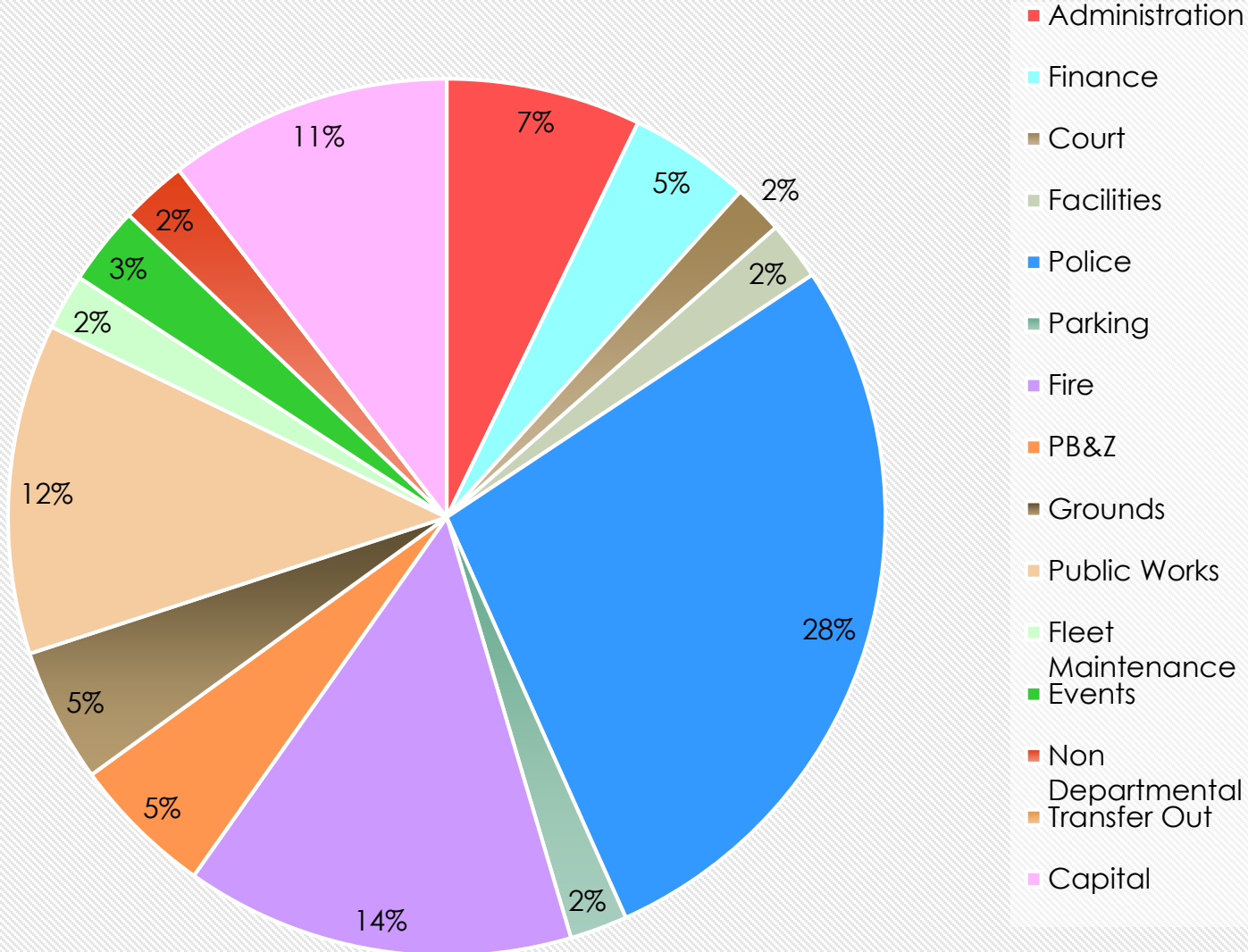
General Fund

9

Expenditures By Department 2020 - 2023



Budgeted Expenditures 2022-2023



Departmental Budget Requests and Proposed 2022-2023 Budget

Personnel Requests

Fire Fighters (4)	\$265,150	With SAFER Grant *
Police	\$78,000	Defer until 2023
Events	\$50,000	Recommend PT \$26k
Facilities	\$52,800	Recommend

Capital Requests

<u>General Fund</u>		
Bucket Truck	\$125,000	Defer until 2023
Huckabee Building	\$375,000	Defer until 2023
<u>Hospitality Fund</u>		
Restrooms	\$80,000	Defer until 2023
Vehicle Police	\$58,400	Defer until 2023

* Anticipate funding in 2025 with Local Atax

General Government

13

- Personnel- Administration, Court, Finance, Facilities, Building, Events
- Additional half person to assist Events/PIO \$26k
- Additional Full time for Facilities \$ 53K
- Operations
 - Increase \$ 172k
 - Comprehensive Plan \$50k PBZ
 - Professional Services Safe Built \$25k PBZ
 - Travel, Postage, CRS \$11k PBZ
 - Compensation Plan \$ 20k Admin Copier \$7k Admin
 - Repairs \$20k, Cleaning \$20k Facilities
 - Promotion \$13k, Events \$12k, Events
 - Miscellaneous (\$6k) All Departments
- Capital
 - Truck for Facilities \$30k
 - Building \$700k

Public Safety

14

- Police
 - Operations
 - Increase \$36k
 - Gasoline \$23k
 - Communications \$11k
 - Other \$2k
 - Fire Department
 - Operations
 - Increase \$72k
 - Fuel \$23k
 - Supplies \$11k
 - Software \$9k
 - Uniforms \$7k
 - Repairs \$7k
 - Travel Training \$6k
 - Insurance \$2K, Communication \$4k, Professional \$3k
 - Revenue from Cost Recovery Program \$10k

Public Works

15

- Operations
 - Increase of \$69k
 - Operations Motor Vehicle and Fuel \$27k
 - Material & Supplies \$42k
 - Capital \$244k
 - Mower \$17k
 - Backhoe \$115k
 - Tractor \$42k
 - Pick ups (2) \$70k

Non-Departmental

16

- Operations
 - Increase of \$14K
 - Equipment, Repairs, IT \$3k
 - Utilities \$11k
- Capital
 - HVAC \$10k

General Fund

Assigned Fund Balances

Line Item	6/30/2020 Actual	6/30/2021 Actual	6/30/2022 Projected	6/30/2023 Proposed
Disaster Recovery	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,400,000
Capital Replacement	521,205	676,130	822,980	763,980
Land Meters	247,898	478,330	-	182,480
Total Assigned Fund Balance	\$ 1,969,103	\$ 2,354,460	\$ 2,022,980	\$ 2,346,460

Proposed Sanitation Fund Budget

Sanitation Fund Line Item	2019-2020 Actual	2020-2021 Actual	2021-2022 Approved	2022-2023 Proposed
Revenue				
Service Charges	\$ 1,447,186	\$ 1,513,340	\$ 1,470,000	\$ 1,520,000
Interest Income	15,662	6,660	7,000	8,000
Sale of Assets & Scrap	4,300	23,800	-	-
Other Revenue	43,252	10,427	13,000	15,000
Subtotal	\$ 1,510,400	\$ 1,554,227	\$ 1,490,000	\$ 1,543,000
Expenses				
Salaries & Benefits	\$ 544,140	\$ 690,270	\$ 634,985	\$ 695,395
Contractual Services HCSWA	300,375	319,768	345,250	351,880
Materials & Supplies	222,927	149,325	226,405	283,720
Depreciation	164,301	205,205	160,000	160,000
Transfer to General Fund	94,000	98,000	102,000	106,000
Subtotal	\$ 1,325,743	\$ 1,462,568	\$ 1,468,640	\$ 1,596,995
TOTAL Change in Net Position	\$ 184,657	\$ 91,659	\$ 21,360	\$ (53,995)
Projected Net Position				\$2,501,640

Proposed Accommodations Tax Budget

19

Accommodations Tax Fund Line Item	2022-2023 Proposed
Revenue	
State Accommodations Tax Revenue	\$ 795,000
Miscellaneous	8,300
Interest Income	375
Subtotal	\$ 803,675
Expenditures	
Police	\$ 61,500
Events	127,500
Advertising	12,000
MB Chamber	216,000
Non Departmental Grants	16,500
Subtotal	\$ 433,500
Other Financing Uses	
Transfer to General Fund	\$ 271,450
Transfer to Pier Fund	25,000
Transfer to Capital Projects Beach Re-nourishment	75,000
Subtotal	\$ 371,450
TOTAL Change in Fund Balance	\$ (1,275)
Projected Fund Balance	\$38,950

Committee Met
1/20/2022

Recommendation of the Accommodations Tax Advisory Committee

FY 2022 - 2023 Funding Requests	Requested Funding Amount	Recommendation
Grant Funding		
Champion Autism Network	\$15,000	\$5,000 Approved
Surfside Beach Historical Society	\$1,500	1,500 Approved
Historic Signage (Carry Forward)	\$5,000	\$5,000 Approved
Surf Dream	\$15,000	\$5,000 Approved
Town of Surfside Beach		
Police	\$211,900	\$211,900 Approved
Public Works	\$57,550	\$57,550 Approved
Events	\$102,500	127,500 Approved
Beach Nourishment	\$75,000	\$75,000 Approved
Pier Funding	\$25,000	\$25,000 Approved
Advertisement & Marketing	\$12,000	\$12,000 Approved

Proposed Hospitality Tax Budget

21

Hospitality Fund Line Item	2022-2023 Proposed
Revenue	
Hospitality Tax Revenue	\$ 1,050,000
Revenue from HC	1,280,000
Interest Income	2,000
Grant Revenue Huckabee Repaving	9,000
Subtotal	\$ 2,341,000
Expenditures	
Operating	\$ 39,300
Police Capital Vehicle	58,400
Police Recording Equip	17,000
Police Building	1,500,000
Fire Capital Purvis Alert System	61,000
Fire Floor Resurface	25,000
Fire Advanced Life Support	16,500
Huckabee Lot Paving	25,000
Subtotal	\$ 1,742,200
Other Financing Uses	
Transfer to General Fund	175,000
Transfer to Capital Projects Beach Nourishment	75,000
Transfer to Pier	385,000
Subtotal	\$ 635,000
TOTAL Change in Fund Balance	\$ (36,200)
Projected Fund Balance	\$ 1,086,542

Proposed Local Accommodations Tax Budget

Local A-Tax Fund Line Item	2022-2023 Proposed
Revenue	
Local Accommodations Tax Revenue	\$ 475,000
Interest Income	1,000
Subtotal	\$ 476,000
HC fee	\$ 2,450
Other Financing Uses	
Transfer to General Fund	\$ 200,000
Transfer to Pier Fund	200,000
Subtotal	\$ 400,000
TOTAL Change in Fund Balance	\$ 73,550
Projected Fund Balance	\$ 996,780

Proposed Capital Projects Fund

23

Capital Project Fund Line Item	2022-2023 Proposed
Revenue	
Interest Income	\$ 2,000
County Road Fees	-
CTC Reimbursement Paving	300,000
Subtotal	\$ 302,000
Expenditures	
Road Paving Projects	\$ 450,000
Road Paving Engineering	30,000
Subtotal	\$ 480,000
Other Financing Sources	
Transfer from Hospitality Beach Renourishment	75,000
Transfer from A-Tax Beach Renourishment	75,000
Subtotal	\$ 150,000
TOTAL	\$ (28,000)
Projected Fund Balance	\$ 1,374,645

- Repaving streets using CTC reimbursement
- County Road Fees on hold due to lawsuit
- Beach re-nourishment fund transfer from Hospitality and Accommodations

Beach Re-nourishment Transfers

	2020	2021	2022	2023
Beginning Balance	\$659,323	\$665,443	\$721,121	\$872,121
Interest	\$6,120	\$3,198	\$1,000	\$1,000
Return of Reach 3		\$52,480		
Funding Transfer Hospitality	Deferred	Deferred	75,000	75,000
Funding Transfer A-Tax	Deferred	Deferred	75,000	75,000
Ending Balance	\$665,443	\$721,121	\$872,121	\$1,023,121

Proposed Stormwater Utility Fund

25

Stormwater Utility Fund	2022-2023 Proposed
Revenue	
Stormwater Fee	\$ 468,000
Interest Income	1,000
Grant	-
Subtotal	\$ 469,000
Expenditures	
Operational Expenditures	\$ 113,800
Infrastructure Drainage	1,250,000
Engineering	115,000
Subtotal	\$ 1,478,800
Net Change in Fund Balance	\$ (1,009,800)
Projected Fund Balance	\$3,155

**Implementing Phase 2 of the
Stormwater Plan
Use Fund Balance for Project**

Proposed Pier Fund

26

Pier Fund	2022-2023 Proposed
Revenue	
Leases	\$ 115,000
Admissions	40,000
Fishing Licenses	70,000
Interest Income	1,000
Parking	33,950
Total Revenue	\$ 259,950
Expenditures	
Utilities	\$ 25,000
Repairs & Maintenance	25,000
Services Required	100,000
Depreciation	300,000
Contractual Lanier	18,900
Debt Principal & Interest Oct 2023	331,510
Subtotal	\$ 800,410
Net Before Transfers	\$ (540,460)
Transfers In	
Atax Fund	25,000
Local Atax Fund	200,000
Hospitality Fund	385,000
Total Transfers	\$ 610,000
Change in Net Position	\$ 69,540
Projected Net Position	\$ 17,192,500

Miscellaneous

- Review Budget Status After Six Months
- Council Comments
- Staff Comments
- Questions