



**COMMUNITY GARDEN COMMITTEE
MEETING MINUTES
May 23, 2022 ♦ 5PM**

CALL TO ORDER. Meeting was called to order at 5:04 PM. Chairwoman Yvette Hellyer was in attendance with Linda Barrick, Audrey Connery and Debra Polizzano of the Committee.

2. PLEDGE OF ALLEGIANCE.

3. AGENDA APPROVAL. Chr Hellyer provided a motion to approve the agenda. Ms. Barrick seconded the motion. There being no proposed changes, the agenda was approved.

4. MINUTES APPROVAL. Ms. Polizzano made a motion to approve the minutes from the April 25 SBCGC meeting. This was seconded by Ms. Connery. MOTION CARRIED. The SBCGC discussed establishing procedures for meeting minutes need for posting on the Town of Surfside Beach (TOSB) web site. Ms. Barrick will create the minutes draft for review and comments by the committee. Ms. Barrick will submit the final-draft to Chr Hellyer who will request the Town Clerk to upload. The committee will approve the previous meeting's minutes as final by vote.

5. PUBLIC COMMENTS (Agenda items only). No public comments.

6. BUSINESS.

a. Roster of Committee Members. As part of communications, Chr Hellyer shared the most current roster of Committee Members with the relevant department points of contact. The committee also discussed how best to follow FOIA requirements as an *ad hoc* committee.

b. Plot Assignments. All the plots have been assigned; one applicant is on the wait list for 2022. Town Clerk Medina will forward applications submitted to Town Hall to Chr Hellyer for procedures to be followed by Ms. Barrick. Each application will be emailed for committee review. Response templates has been developed for applicants who receive a plot, are placed on the wait list, or unable to meet the criteria.

c. Social Media. Ms. Connery has been sending Mr. Blomquist community garden photos for the Town Facebook page. Ms. Connery anticipates working with the KSBB committee on the date and details for a video about the community garden. Ms. Connery recently met the Master Gardeners from the Grand Strand Gardener's Association. They agree with meeting with the community gardeners on June 8th to coincide with KSBB's video. It was agreed that late afternoon would be a good time for both activities to occur. Ms. Barrick suggested letting all the gardeners know asap since June is fast approaching. Ms. Connery and Chr Hellyer will work with KSSB for additional details. More to come.

d. Public Works. Dirt Day 2022 was very successful. Chr Hellyer reported on the removal of the dirt pile, wheel barrow and shovel from the garden. Chr Hellyer has requested Public Works address garden boxes in need of some fix-up. Public Works will provide 24-hour prior-notice when the garden will be closed for the installation of the new restrooms and garden maintenance. The Bulletin Board has been updated by Ms. Barrick and Chr Hellyer. Please

50 provide Chr Hellyer with any photos, garden tips and/or information you would like to see in the
51 Bulletin Board.

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53 **6. OPEN DISCUSSION.**

54 **a. Orientation Packet On-Line.** Ms. Barrick asked that we please get the newest
55 orientation packet and application posted online under the FORMS heading on the TOSB and the
56 SBCGC's webpages. The 2021 packet is still posted. Chr Hellyer will request the 2022
57 Orientation Packet replace the current postings.

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59 **b. Vegetable Exchange/Donations.** A community gardener email asking if other
60 gardeners would be willing to exchange or offer extra vegetables and herbs, and provide
61 giveaway baskets for donations. The committee suggests setting up hanging bags. Chr Hellyer
62 will ask Public Works if they can install large J-hooks into the legs of the bulletin board for
63 hanging bags. Ms. Polizzano volunteered to provide two large mesh bags for the vegetables. The
64 committee would also like to give garden produce to Public Works staff in appreciation of their
65 work. The dates for collections/donations will be determined.

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67 **8. PUBLIC COMMENTS.** No public comments.

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69 **ADJOURNMENT.** The next SBCGC meeting will occur on June 27th at 5:00 pm.

70 Meeting adjourned at 6:09 pm.

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