Business Committee Minutes

Meeting Date: 2/13/18  Time Started: 10:00 AM

Members Present:
✓ Sammy Truett ✓ PHIL VASSAR ✓ Bert Krassin
✓ Kevin FitzMaurice ✓ Becky Large ✓ Daniel Sitter
✓ Cabel Young ✓ Mikey Pruitt ✓ Lee Zulanch

Was a quorum present? YES

Motion to ______________________
by ______________________  Second by ______________________
Voting in Favor: ______________________
Voting Against: ______________________

Motion Carried  or  Motion Failed

Motion to ______________________
By ______________________  Second by ______________________
Voting in Favor: ______________________
Voting Against: ______________________

Motion Carried  or  Motion Failed

Motion to ______________________
by ______________________  Second by ______________________
Voting in Favor: ______________________
Voting Against: ______________________

Motion Carried  or  Motion Failed

Motion to ______________________
made by ______________________  Second by ______________________
Voting in Favor: ______________________
Voting Against: ______________________

Motion Carried  or  Motion Failed
Motion to

made by ______________________. Second by ______________________.

Voting in Favor: ______________________

Voting Against: ______________________

Motion Carried or Motion Failed

(Use another sheet for additional motions or to document business to which the committee concurs.)

Notes of interest: ______________________

Minutes. The committee secretary should complete the meeting minutes and deliver them to the town clerk within a reasonable time after the meeting. Minutes will be published on the town website and stored in the permanent archives.

Recommendations. When the committee approves a recommendation, the chairman and/or secretary shall communicate the recommendation to the Town Council Liaison for presentation to Town Council.