



Keep Surfside Beach Beautiful

## COMMITTEE MEETING MINUTES

Friday, February 19, 2021 / 9:45 AM / Surfside Beach Fire Station Conference Room

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### PRESENT:

Tabitha Mull, Chairwoman

Linda Woodlief, Treasurer

Jenna Jazwinski

Brenda Lawhorn

Jolene Selwa

Trish Smith

### ABSENT:

Ellen Deleplane, Vice

Chairwoman

Pat Horner

### GUEST(S):

Sheri Medina, Town Clerk

### WAS A QUORUM PRESENT?: Yes

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Meeting called to order at 9:54 AM by Linda and the motion was seconded by Trish.

### OPENING DISCUSSION:

The Chairwoman, Tabitha, welcomed guest Sheri Medina, Town Clerk, attending the meeting as a liaison in the absence of invited guest Bill Shanahan, Town Administrator.

The KSBB committee invited Bill to attend this meeting in order to review KSBB's current status and future expectations. Sheri mentioned the perception of KSBB's purpose to beautify the town, such as planting flower beds. In the past KSBB received a \$2,000 budget in order to fund flower baskets on Surfside Drive; however the committee no longer receives these funds. Linda and Tabitha explained how John Adair, Director of Public Works, attended KSBB meetings in the past and offered to manage the responsibility of the flower baskets as Public Works has the appropriate resources to water and maintain the plants.



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### SUGGESTIONS PROPOSED:

Sheri proposed Bill's suggestion for KSBB to assist in organizing the new Community Garden, as it is still in the early planning phase. Additionally, the Town Council is proposing a new Adopt-A-Street program; if KSBB is also interested in assisting with this initiative. It was suggested that KSBB communicates with Debbie Ellis, Events Supervisor, regarding planning town events as she has an events budget. KSBB has experience working with Debbie and has a positive relationship with her but clarity may be needed as far as planning future town events.

### KSBB EXPENSES REQUESTING FUNDS:

- John Adair provides gloves and bags for KSBB beach sweeps, however with greater turnouts the committee ran out of these items during events and committee members purchased additional supplies out of pocket.
- Yard of the Month is also a KSBB program that the committee is requesting funds for more signage in order to place in the yards of nominees. Tabitha stated that this was included in the KSBB ATAX proposal as well. It was suggested that Sheri follow the KSBB Facebook page in order to see community engagement and group initiatives, such as the Yard of the Month program.
- The KSBB, "It's a Wonderful Life in Surfside Beach," is requesting funds to sponsor this initiative again in the future.
- Other expenses noted: Holiday Stocking Stuffers; Promotional Materials; T-Shirts

### CLOSING DISCUSSION:

KSBB is interested in evolving and growing as they are passionate about continuing their positive town beautification efforts. Increased communication may be needed in order for KSBB to collaborate with other areas of the town administration. The committee's mission statement



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may need revised and future expectations elucidated by town administration. A meeting with the Mayor and the Town Administrator was proposed in order to review the future of KSBB.

Meeting was adjourned at 10:47 AM by Linda and the motion was seconded by Trish.

### **NEXT MEETING DATE:**

Meeting scheduled with KSBB/Mayor, Bob Hellyer/Town Administrator, Bill Shanahan:

**Wednesday, March 3, 2021- 10:00 AM - Surfside Beach Fire Station Conference Room**

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Submitted by: Jenna Jazwinski

Public notices: Meeting agendas are NOT being prepared for this committee. Public notices of meetings advising the public of the date and time of the meeting will be published pursuant to the Freedom of Information Act. The chairman or the secretary should advise the Town Clerk at 843-913-6111x333 or email [smedina@surfsidebeach.org](mailto:smedina@surfsidebeach.org) at least 3 days in advance of the next meeting date if it is not the regular meeting scheduled on the third Friday at 10:00 a.m.

Minutes: The committee secretary should complete the meeting minutes and deliver them to the town clerk within a reasonable time after the meeting. The Town Clerk will scan the minutes and publish them at [www.surfsidebeach.org](http://www.surfsidebeach.org).

Recommendations: When the committee approves a recommendation, the chairman and/or secretary shall communicate the recommendation to the Council Liaison. The committee may not implement any program or spend money without PRIOR approval of Town Council.