

## **PUBLIC WORKS MONTHLY REPORT FEBRUARY 2020**

### **SANITATION DIVISION (FTEs – 9)**

**Residential Service** – Six (6) Moby carts were delivered due to overflow, replacement, or new ownership. Sanitation supervisor responded to thirty-three (33) calls regarding residential services and/or questions about bulk/yard debris pick up.

**Commercial Service** – Service routes continue to be updated based on business needs. Seven (7) accounts required extra pick-ups due to overflow.

**Yard & Bulk Item Debris** – Bulk items are picked up every Monday throughout town. Yard debris is picked up Tuesday through Friday as scheduled. Items/debris must be curbside by 6:00 a.m. on the scheduled collection day. Reminder: Per Ordinance – leaves must be bagged; limbs can be no longer than four feet in length. Baggable yard debris will be picked up in paper bags only, per SWA restrictions.

**Recycling News** – Nine (9) large carts have been delivered per owner request or overflow per Sanitation. Five (5) small carts were removed.

In February, we collected 334.34 tons of solid waste, 73.68 tons of mixed debris, 66.36 tons of yard debris, and 38.25 tons of recyclables.

### **STREETS & DRAINAGE DIVISION (FTEs –9)**

#### **The Beach –On-going/Special Projects:**

- Crews continue to inspect and maintain drainage ways throughout town for capacity and function.
- Repairs and renovations continue on beach accesses as needed. Certain newer seating areas are being water-sealed to extend useful life.
- 3<sup>rd</sup> Avenue South Beach walkover is undergoing repairs and maintenance at this time.
- Road resurfacing will commence on several town roads in early March.
- Two (2) reports were sent to Santee Cooper identifying street lights that were not working.
- Beach raking and refuse/recycling services have been put on winter schedule.
  
- In February, the Public Works assistant answered 183 incoming calls. 62 of those calls dealt with sanitation questions/concerns; 16 calls dealt with street related issue – street/drainage issues, streetlights, and questions about encroachment permits/driveway inspections, hurricane issues and questions; 54 were internal calls dealing with department and/or personnel issues and/or questions; 17 calls were received for the Public Works Director; 27 calls dealt with vendors, miscellaneous questions, wrong departments and/or telemarketers.

### **GROUNDS DIVISION (FTEs-5)**

- Repairs and maintenance are being performed at public restrooms on town properties.
- Crews have been removing limbs and debris from town lakes.
- Crews have been trimming landscape plants and trees on all parks and town properties.
- Crews have been cleaning and inspecting all park equipment to be ready for the warmer weather.
- Town tennis courts will be resurfaced in March.

### **FLEET MAINTENANCE DIVISION (FTE-2)**

In February, our mechanics completed 66 repairs on town vehicles and equipment. Repairs included electrical, mechanical, and hydraulic issues as well general use repairs. Bi-weekly fleet tires checks were completed on all Public Works vehicles and/or equipment. Five (5) vehicles needed tires. “Preventive” and “Scheduled” maintenance (consisting of lube, oil & filter changes, brake inspections, tire rotations and fluid checks) were performed on nine (9) town vehicles and/or equipment.



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