

PUBLIC WORKS MONTHLY REPORT

JANUARY 2021

SANITATION DIVISION (FTEs – 9)

Residential Service – 20 Moby carts were delivered due to overflow, replacement, or new ownership. Sanitation supervisor responded to 47 calls regarding residential services and/or questions about bulk/yard debris pick up.

Commercial Service – Service routes continue to be updated based on business needs. 8 required an extra pick-up due to overflow.

Yard & Bulk Item Debris – Bulk items are picked up every Monday throughout town. Yard debris is picked up Tuesday through Friday as scheduled. Items/debris must be curbside by 6:00 a.m. on the scheduled collection day. Reminder: Per Ordinance – leaves must be bagged; limbs can be no longer than four feet in length. Bagged yard debris will be picked up in paper bags only, per SWA restrictions.

Recycling News –18 carts have been delivered per owner request or overflow per Sanitation. A new shipment of 65-gallon recycling carts, purchased through a DHEC grant, was received in late September. Requests to upsize carts will be filled as supplies allow.

In January, we collected 356.62 tons of solid waste, 61.26 tons of mixed debris, 114.83 tons of yard debris, and 54.50 tons of recyclables.

STREETS & DRAINAGE DIVISION (FTEs –9)

The Beach –On-going/Special Projects:

- Crews continue to inspect and maintain drainage ways throughout town for capacity and function.
- 2 reports were sent to Santee Cooper identifying street lights that were not working.
- Beach raking (1x) and refuse/recycling services (1x week) are on a shoulder season schedule.
- Martin Field Restroom was delivered on January 27th, and should be open to the public mid-February.
- Approximately 2.2 miles of town roads will be resurfaced in February. Bids were opened on December 17th, 2020, and award was made to Coastal Asphalt.
- Bids were opened on January 12th for the Dogwood Swash Culvert Bridge Replacement. Bids have been reviewed, and the lowest responsive bidder is Consensus Construction. A notice to proceed will be issued in early February.
- Crews are inspecting/repairing sections of damaged sidewalk in various locations.

- In January, the Public Works assistant answered 198 incoming calls.
83 of those calls dealt with sanitation questions/concerns; 38 calls dealt with street related issues – street/drainage issues, streetlights, and questions about encroachment permits/driveway inspections, hurricane issues and questions; 28 were internal calls dealing with department and/or personnel issues and/or questions; 3 calls were received for the Public Works Director; 3 calls dealt with Fleet; 1 call dealt with Grounds; 42 calls dealt with vendors, miscellaneous questions, wrong departments and/or telemarketers.

GROUNDS DIVISION (FTEs-5)

- Repairs and maintenance are being performed at public restrooms on town properties.
- Crews continue spraying for vegetation on town lakes.
- New, fixed trash receptacles have been installed in Yaupon Parking Lot.
- Crews have been cleaning and inspecting all park equipment on an enhanced schedule.

FLEET MAINTENANCE DIVISION (FTE-2)

In January, our mechanics completed 67 repairs on town vehicles and equipment. Repairs included electrical, mechanical, and hydraulic issues as well general use repairs. Bi-weekly fleet tires checks were completed on all Public Works vehicles and/or equipment. 5 vehicles needed tires. “Preventive” and “Scheduled” maintenance (consisting of lube, oil & filter changes, brake inspections, tire rotations and fluid checks) were performed on 9 town vehicles and/or equipment.



New, ADA-compliant public restroom delivery to Martin Field 1/27/21.