

PUBLIC WORKS MONTHLY REPORT

OCTOBER 2020

SANITATION DIVISION (FTEs – 9)

Residential Service – Seventeen (17) Moby carts were delivered due to overflow, replacement, or new ownership. Sanitation supervisor responded to fifty (50) calls regarding residential services and/or questions about bulk/yard debris pick up.

Commercial Service – Service routes continue to be updated based on business needs. One (1) required an extra pick-up due to overflow.

Yard & Bulk Item Debris – Bulk items are picked up every Monday throughout town. Yard debris is picked up Tuesday through Friday as scheduled. Items/debris must be curbside by 6:00 a.m. on the scheduled collection day. Reminder: Per Ordinance – leaves must be bagged; limbs can be no longer than four feet in length. Bagged yard debris will be picked up in paper bags only, per SWA restrictions.

Recycling News –Nineteen (19) carts have been delivered per owner request or overflow per Sanitation. A new shipment of 65-gallon recycling carts, purchased through a DHEC grant, was received in late September. Requests to upsize carts will be filled as supplies allow. 155 resident vehicles dropped off e-waste and/or hazardous household waste at the September event.

In October, we collected 433.18 tons of solid waste, 48.28 tons of mixed debris, 91.42 tons of yard debris, and 54.58 tons of recyclables.

STREETS & DRAINAGE DIVISION (FTEs –9)

The Beach –On-going/Special Projects:

- Crews continue to inspect and maintain drainage ways throughout town for capacity and function.
 - Three reports were sent to Santee Cooper identifying street lights that were not working.
 - Beach raking (1x week) and refuse/recycling services (2x week) are on a shoulder season schedule.
 - Dog regulations, recently changed by Town Council are reflected on beach access signage.
 - Town-wide mosquito spraying is taking place 2x per week, weather permitting.
 - Crews have begun demolition and site prep work for the new Martin Field Restroom, to be delivered late December/early January.
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- In October, the Public Works assistant answered 170 incoming calls.
87 of those calls dealt with sanitation questions/concerns; 27 calls dealt with street related issue – street/drainage issues, streetlights, and questions about encroachment permits/driveway inspections, hurricane issues and questions; 24 were internal calls dealing with department and/or personnel issues and/or questions; 5 calls were received for the Public Works Director; 1 call dealt with Fleet; 6 calls dealt with Grounds; 20 calls dealt with vendors, miscellaneous questions, wrong departments and/or telemarketers.

GROUNDS DIVISION (FTEs-5)

- Repairs and maintenance are being performed at public restrooms on town properties.
- Crews continue spraying for vegetation on town lakes.
- Crews have been trimming landscape plants and trees on all parks and town properties.
- Crews have been cleaning and inspecting all park equipment on an enhanced schedule.
- Crews have prepared the Veteran’s Memorial with fresh landscaping for the holiday.

FLEET MAINTENANCE DIVISION (FTE-2)

In October, our mechanics completed 94 repairs on town vehicles and equipment. Repairs included electrical, mechanical, and hydraulic issues as well general use repairs. Bi-weekly fleet tires checks were completed on all Public Works vehicles and/or equipment. Two (2) vehicles needed tires. “Preventive” and “Scheduled” maintenance (consisting of lube, oil & filter changes, brake inspections, tire rotations and fluid checks) were performed on ten (10) town vehicles and/or equipment.



Public Works crews demolish and haul away the Martin Field restroom, in preparation for a new, ADA-compliant unit arriving towards the end of the year. SC PARD has provided a \$20,000. Grant toward this project.