



Town of Surfside Beach – Job Description

Job Title:	Sanitation Laborer
Department:	Public Works
Reports to:	Sanitation Supervisor
Pay Grade / Salary Range:	B / \$27,583 - \$39,168
FLSA Status:	Non-Exempt

Summary

Under general supervision this full-time position performs loading of refuse onto the sanitation trucks as well as participates in summer and winter rollout service.

Essential Job Functions

- Manual labor including, but not limited to, loading refuse such as garbage, bulk items, scrap metal, glass, boxes, tree trimmings, yard debris and recyclables
- Operates hydraulic lift system and packer on trucks
- Control track and refuse from blowing out of open trucks and clean up refuse after each stop
- Assist CDL driver with daily truck maintenance including, but not limited to, cleaning and lubricating vehicles
- Perform various sanitation functions as needed, such as drop-off events and street sweeping
- Participate in various types of projects as needed throughout the year
- Follows all company policies, procedures and safety requirements
- Ability to drive and operate town owned vehicles
- Other duties may be required or assigned

Qualifications / Education / Skills

- High school diploma or GED
- Ability to work weekends and early morning hours; hours vary by season
- Oral and written communication skills with ability to read and write legibly and understand and carry out verbal and written instructions; ability to interpret documents such as safety rules, operating and maintenance instructions and procedure manuals; ability to read and write routine reports and correspondence; ability to speak and explain procedures and instructions to visitors and residents
- Mathematic ability to make basic computations in all units of measure using whole numbers, common fractions and decimals
- Possess and maintain a valid South Carolina Driver's License
- Successful completion of drug screen and various background investigations which may include criminal history, driving record, credit report, employment history, education verification and personal references.

Physical Demands

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. To talk and hear; sit, stand, walk, climb, balance, stoop, kneel, crouch, drive, and or crawl; use hands to finger, handle, or feel; reach with hands and arms; lift and/or move up to 100 pounds; vision abilities include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

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Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The worker will be subject to outdoor exposure with seasonal weather conditions, work near and around moving mechanical equipment, precarious and high places, fumes and airborne particles.

Essential Safety Functions

It is the responsibility of each employee to comply with established policies, procedures and safe work practices. Each employee must follow safety training and instructions provided by their supervisor. Each employee must also properly wear and maintain all personal protective equipment required for their job. Finally, each employee must immediately report any unsafe work practices or unsafe conditions as well as any on-the-job injuries or illnesses.

Disclaimer

The job description is not an employment agreement or contract. The duties, skills and requirements outlined in this document represent what is required to perform the essential job functions of this position; however, this document is not to be considered all-inclusive and may be amended at any time at the discretion of the Town Administrator.